CBM003 ADD/CHANGE FORM

☐ Undergraduate Council
☐ New Course ☑ Course Change
Core Category: ______  Effective Fall 2013

☐ Graduate/Professional Studies Council
☐ New Course  ☐ Course Change
Effective Fall 2013

1. Department: DISC  College: BUS

2. Faculty Contact Person: Joaquin Diaz-Saiz  Telephone: 34713  Email: jdiaz-saiz@uh.edu

3. Course Information on New/Revised course:
   - Instructional Area / Course Number / Long Course Title: MIS / 4378 / Admin of Computer-Based MIS
   - Instructional Area / Course Number / Short Course Title (30 characters max.): MIS / 4378 / ADMIN OF COMPUTER-BASED MIS
   - SCH: 3.00  Level: SR  CIP Code: 52.1201.00.16  Lect Hrs: 3  Lab Hrs: 0

4. Justification for adding/changing course: To eliminate unnecessary laboratory

5. Was the proposed/revised course previously offered as a special topics course?  ☐ Yes  ☑ No
   If Yes, please complete:
   - Instructional Area / Course Number / Long Course Title: ____ / ____ / ____
   - Course ID: ____  Effective Date (currently active row): ____

6. Authorized Degree Program(s): BBA
   - Does this course affect major/minor requirements in the College/Department?  ☐ Yes  ☑ No
   - Does this course affect major/minor requirements in other Colleges/Departments?  ☐ Yes  ☑ No
   - Can the course be repeated for credit?  ☐ Yes  ☑ No (if yes, include in course description)

7. Grade Option: Letter (A, B, C, ...)  Instruction Type: lecture ONLY  (Note: Lect/Lab info. must match item 3, above.)

8. If this form involves a change to an existing course, please obtain the following information from the course inventory: Instructional Area / Course Number / Long Course Title
   MIS / 4478 / Enterprise Resource Planning
   - Course ID: 45369  Effective Date (currently active row): 8242009

9. Proposed Catalog Description: (If there are no prerequisites, type in "none").
   Cr: 3. (3-0).  Prerequisites: senior standing and MIS 3360.  Description (30 words max.): Developing and managing computer-based management information systems. MIS departmental organizational structures, information systems planning, and managing system development projects.

10. Dean’s Signature: __________  Date: 10-10-12

Print/Type Name: Teri Elkins Longacre