CBM003 ADD/CHANGE FORM

Approved Dec 05 2012

Undergraduate Council
or
Graduate/Professional Studies Council

New Course □ Course Change

Core Category: □ Effective Fall 2013

1. Department: Finance College: BUS

2. Faculty Contact Person: Joaquin Diaz-Saiz Telephone: 34713 Email: jdiazaiz@uh.edu

3. Course Information on New/Revised course:
   • Instructional Area / Course Number / Long Course Title:
     GENB / 3300 / Introduction to Personal Finance
   • Instructional Area / Course Number / Short Course Title (30 characters max.)
     GENB / 3300 / INTRO TO PERSONAL FINANCE
     • SCH: 3.00 Level: JR CIP Code: 52.0101.00 16 Lect Hrs: 3 Lab Hrs: 0

4. Justification for adding/changing course: Successfully taught as a selected topics course

5. Was the proposed/revised course previously offered as a special topics course? Yes □ No
   If Yes, please complete:
   • Instructional Area / Course Number / Long Course Title:
     GENB / 4397 / Selected Topics in GENB
     • Course ID: 23442 Effective Date (currently active row): 11/20/2013

6. Authorized Degree Program(s): BBA
   • Does this course affect major/minor requirements in the College/Department? Yes □ No
   • Does this course affect major/minor requirements in other Colleges/Departments? Yes □ No
   • Can the course be repeated for credit? Yes □ No (if yes, include in course description)

7. Grade Option: Letter (A, B, C …) Instruction Type: lecture ONLY (Note: Lect/Lab info. must match item 3, above.)

8. If this form involves a change to an existing course, please obtain the following information from the course inventory: Instructional Area / Course Number / Long Course Title

   • Course ID: 0 Effective Date (currently active row): 0

9. Proposed Catalog Description: (If there are no prerequisites, type in "none").
   Cr: 3. (3-0). Prerequisites: Completion or concurrent enrollment in MATH 1310 or higher. Description
   (30 words max.): Basic elements of personal finance. Includes budgeting, credit management, cash flow
   management purchasing strategies, student loan management, and career selection.

10. Dean's Signature: ____________________________ Date: 10-10-12

Print/Type Name: Teri Elkins Longacre

- Created on 10/8/2012 3:20:00 PM -