CBM003 ADD/CHANGE FORM

Undergraduate Council

X New Course  X Course Change

Core Category:  Effective Fall 2013

or

Graduate/Professional Studies Council

X New Course  X Course Change

Effective Fall 2013

1. Department: Finance  College: BUS

2. Faculty Contact Person: Joaquin Diaz-Saiz  Telephone: 34713  Email: jdiax-saiz@uh.edu

3. Course Information on New/Revised course:
   - Instructional Area / Course Number / Long Course Title:
     FINA / 4396 / Finance Internship
   - Instructional Area / Course Number / Short Course Title (30 characters max.)
     FINA / 4396 / FINANCE INTERNSHIP
   - SCH: 3.00  Level: SR  CIP Code: 5208010016  Lect Hrs: 0  Lab Hrs: 3

4. Justification for adding/changing course: To incorporate new developments in discipline

5. Was the proposed/revised course previously offered as a special topics course?  ☐ Yes  ☑ No
   If Yes, please complete:
   - Instructional Area / Course Number / Long Course Title:
     ________________________________
   - Course ID: 0  Effective Date (currently active row): 0

6. Authorized Degree Program(s): BBA
   - Does this course affect major/minor requirements in the College/Department?  ☐ Yes  ☑ No
   - Does this course affect major/minor requirements in other Colleges/Departments?  ☐ Yes  ☑ No
   - Can the course be repeated for credit?  ☐ Yes  ☑ No (if yes, include in course description)

7. Grade Option: IS (satisfactory/unsatisfactory/incomplete)  Instruction Type:
   practicum, cooperative education  (Note: Lect/Lab info. must match item 3, above.)

8. If this form involves a change to an existing course, please obtain the following information from
   the course inventory: Instructional Area / Course Number / Long Course Title
     ________________________________
   - Course ID: 0  Effective Date (currently active row): 0

9. Proposed Catalog Description: (If there are no prerequisites, type in "none").
   Cr: 3. (3-0).  Prerequisites: FINA 3332, a declared finance major or minor, and approval of department
   chair.  Description (30 words max.): Enhancement of concepts and techniques learned in the classroom
   through work experience directly related to the finance profession. Written report required.

10. Dean’s Signature: ___________________________  Date: 10-10-12

Print/Type Name: Teri Elkins Longacre

- Created on 10/8/2012 5:30:00 PM -