CBM003 ADD/CHANGE FORM

Undergraduate Council  or  Graduate/Professional Studies Council
[ ] New Course  [ ] Course Change
[ ] New Course  [ ] Course Change
Core Category: ______  Effective Fall 2013  Effective Fall 2013

1. Department: Accounting and Taxation  College: BUS

2. Faculty Contact Person: Joaquin Diaz-Saiz  Telephone: 34713  Email: jdiaz-saiz@uh.edu

3. Course Information on New/Revised course:
   • Instructional Area / Course Number / Long Course Title:
     ACCT / 5301 / Introduction to Accounting
   • Instructional Area / Course Number / Short Course Title (30 characters max.)
     ACCT / 5301 / INTRODUCTION TO ACCOUNTING
   • SCH: 3.00  Level: SR  CIP Code: 5203010016  Lect Hrs: 3  Lab Hrs: 0

4. Justification for adding/changing course: To delete course from inventory

5. Was the proposed/revised course previously offered as a special topics course?  [ ] Yes  [x] No
   If Yes, please complete:
   • Instructional Area / Course Number / Long Course Title:
     __ __
   • Course ID: 0  Effective Date (currently active row): 0

6. Authorized Degree Program(s): Certificate in Accounting Program
   • Does this course affect major/minor requirements in the College/Department?  [ ] Yes  [x] No
   • Does this course affect major/minor requirements in other Colleges/Departments?  [ ] Yes  [x] No
   • Can the course be repeated for credit?  [ ] Yes  [x] No  (if yes, include in course description)

7. Grade Option: Letter (A, B, C . . . )  Instruction Type: lecture ONLY  (Note: Lect/Lab info. must match item 3, above.)

8. If this form involves a change to an existing course, please obtain the following information from
   the course inventory: Instructional Area / Course Number / Long Course Title
   ACCT / 5301 / Introduction To Accounting
   • Course ID: 10090  Effective Date (currently active row): 05/31/2005

9. Proposed Catalog Description: (If there are no prerequisites, type in "none").
   Cr: 0. ( ).  Prerequisites:  Description (30 words max.):

10. Dean’s Signature: ____________________________  Date: 10-10-12

   Print/Type Name: Teri Elkins Longacre

- Created on 10/8/2012 5:56:00 PM -