CBM003 ADD/CHANGE FORM

Undergraduate Council
[ ] New Course [ ] Course Change
Core Category: ______ Effective Fall 2013

or

Graduate/Professional Studies Council
[ ] New Course [ ] Course Change
Effective Fall 2013

1. Department: ILT College: TECH

2. Faculty Contact Person: Jerry Waite Telephone: 34089 Email: jwaite@uh.edu

3. Course Information on New/Revised course:
   - Instructional Area / Course Number / Long Course Title:
     DIGM / 3354 / Video Production 1
   - Instructional Area / Course Number / Short Course Title (30 characters max.)
     DIGM / 3354 / VIDEO PRODUCTION 1
   - SCH: 3.00 Level: JR CIP Code: 11.0899 Lect Hrs: 2 Lab Hrs: 3

   RECEIVED OCT 1, 2012

4. Justification for adding/changing course: **To reflect change in prerequisite course**

5. Was the proposed/revised course previously offered as a special topics course? [ ] Yes [x] No
   If Yes, please complete:
   - Instructional Area / Course Number / Long Course Title:
     _____ / _____ / _____
   - Course ID: _____ Effective Date (currently active row): _____

6. Authorized Degree Program(s): DIGM BS
   - Does this course affect major/minor requirements in the College/Department? [ ] Yes [x] No
   - Does this course affect major/minor requirements in other Colleges/Departments? [ ] Yes [x] No
   - Can the course be repeated for credit? [ ] Yes [x] No (if yes, include in course description)

7. Grade Option: Letter (A, B, C,...) Instruction Type: lecture laboratory (Note: Lect/Lab info. must match item 3, above.)

8. If this form involves a change to an existing course, please obtain the following information from the course inventory: Instructional Area / Course Number / Long Course Title
   DIGM / 3354 / Video Production 1
   - Course ID: 45444 Effective Date (currently active row): 8272012

9. Proposed Catalog Description: (If there are no prerequisites, type in "none".)
   Cr: 3. (2-3). Prerequisites: DIGM 2352 or approved equivalent. Students must pass a digital photography
   pretest during the first week of class to continue. Description (30 words max.): Introduction to digital
   film and video production from concept development and planning through post-production to delivery.

10. Dean's Signature: __________________________ Date: 10/1/12

    Print/Type Name: Fred Lewallen, Associate Dean of Academic Affairs