CBM003 ADD/CHANGE FORM

1. Department: Information and Logistics Technology  College: Technology
2. Faculty Contact Person: Jerry Waite  Telephone: 713-743-4089  Email: jwaite@uh.edu
3. Course Information on New/Revised course:
   - Instructional Area / Course Number / Long Course Title: DIGM / 4372 / Costing in Digital Media
   - Instructional Area / Course Number / Short Course Title (30 characters max.): DIGM / 4372 / COSTING IN DIGITAL MEDIA
   - SCH: 3  Level: SR  CIP Code: 11.0803  Lect Hrs: 2  Lab Hrs: 3
4. Justification for adding/changing course: to identify major or minor program, to reflect appropriate instruction type; to more accurately reflect course content/level
5. Was the proposed/revised course previously offered as a special topics course? ☐ Yes  ☒ No
   If Yes, please complete:
   - Instructional Area / Course Number / Long Course Title: 
   - Course ID:  Effective Date (currently active row) yyyy-MM-dd:
6. Authorized Degree Program(s): BS Organizational Leadership and Supervision, Digital Media
   - Does this course affect major/minor requirements in the College/Department? ☐ Yes  ☒ No
   - Does this course affect major/minor requirements in other Colleges/Departments? ☐ Yes  ☒ No
   - Can the course be repeated for credit? ☐ Yes  ☒ No (if yes, include in course description)
7. Grade Option: Letter  Instruction Type: Lecture & Laboratory  (Note: Lect/Lab info. must match item 3, above.)
8. If this form involves a change to an existing course, please obtain the following information from the course inventory: Instructional Area / Course Number / Long Course Title
   GRTC / 4372 / Costing in Graphic Communications
   - Course ID: 024747  Effective Date (currently active row) yyyy-MM-dd: 2005/08/22
9. Proposed Catalog Description: (If there are no prerequisites, type in "none").
   Cr: 3 (2-3)  (2-3)  Formerly GRTC 4372. Prerequisites: DIGM 3352. Description (30 words max.): Principles and techniques of cost estimation for digital media production.
10. Dean's Signature:  Date: 10/5/09
    Print/Type Name: Fred Lewallen