CBM003 ADD/CHANGE FORM

☐ Undergraduate Council
☐ New Course  ☒ Course Change
Core Category: None  Effective Fall 2010

☐ Graduate/Professional Studies Council
☐ New Course  ☐ Course Change
Effective Fall  ☒ Received 10/5/2009

1. Department: Information and Logistics Technology  College: Technology

2. Faculty Contact Person: Jerry Waite  Telephone: 713-743-4089  Email: jwaite@uh.edu

3. Course Information on New/Revised course:
   • Instructional Area / Course Number / Long Course Title:
     DIGM / 3350 / Digital Media Materials and Processes
   • Instructional Area / Course Number / Short Course Title (30 characters max.)
     DIGM / 3350 / DIGITAL MEDIA MAT & PROCESSES
   • SCH: 3  Level: IR  CIP Code: 10.0301  Lect Hrs: 3  Lab Hrs: 0

4. Justification for adding/changing course: to identify major or minor program; to more accurately reflect course content/level

5. Was the proposed/revised course previously offered as a special topics course?  ☐ Yes  ☒ No
   If Yes, please complete:
   • Instructional Area / Course Number / Long Course Title:
     ____ / ____ / ____
   • Course ID: _____  Effective Date (currently active row) yyyy-MM-dd: _____

6. Authorized Degree Program(s): BS Organizational Leadership and Supervision, Digital Media
   • Does this course affect major/minor requirements in the College/Department?  ☐ Yes  ☒ No
   • Does this course affect major/minor requirements in other Colleges/Departments?  ☐ Yes  ☒ No
   • Can the course be repeated for credit?  ☐ Yes  ☒ No (if yes, include in course description)

7. Grade Option: Letter  Instruction Type: Lecture (Note: Lect/Lab info. must match item 3, above.)

8. If this form involves a change to an existing course, please obtain the following information from the course inventory: Instructional Area / Course Number / Long Course Title
   GRTC / 3350 / Graphic Communications Materials and Processes
   • Course ID: 024736  Effective Date (currently active row) yyyy-MM-dd: 2004/08/23

9. Proposed Catalog Description: (If there are no prerequisites, type in "none").
   Cr: 3. (3-0). Formerly GRTC 3350. Prerequisites: English 1303 or 1304. Description (30 words max.):
   Digital media processes and ancillary operations. Materials used in digital media production.

10. Dean’s Signature: ______________________ Date: 10/6/09
    Print/Type Name: Fred Lewallen