CBM003 ADD/CHANGE FORM

1. Department: ART College: CLASS
2. Faculty Contact Person: Pat Deeves Telephone: 30936 Email: pdeeves@uh.edu
3. Course Information on New/Revised course:
   - Instructional Area / Course Number / Long Course Title: ART / 3341 / Jewelry Casting Techniques
   - Instructional Area / Course Number / Short Course Title (30 characters max.): ___ / ___ / ___
   - SCH: 3.00 Level: IR CIP Code: ______ Lect Hrs: 0 Lab Hrs: 6
4. Justification for adding/changing course: **To delete course from inventory**
5. Was the proposed/revised course previously offered as a special topics course? ☐ Yes ☐ No
   If Yes, please complete:
   - Instructional Area / Course Number / Long Course Title: ___ / ___ / ___
   - Course ID: _____ Effective Date (currently active row): _____
6. Authorized Degree Program(s): ______
   - Does this course affect major/minor requirements in the College/Department? ☐ Yes ☒ No
   - Does this course affect major/minor requirements in other Colleges/Departments? ☐ Yes ☒ No
   - Can the course be repeated for credit? ☐ Yes ☐ No (if yes, include in course description)
7. Grade Option: ______ Instruction Type: ______ (Note: Lect/Lab info. must match item 3, above.)
8. If this form involves a change to an existing course, please obtain the following information from the course inventory: Instructional Area / Course Number / Long Course Title
    ___ / ___ / ___
    - Course ID: _____ Effective Date (currently active row): _____
9. Proposed Catalog Description: (If there are no prerequisites, type in "none".)
   Cr: ___ ( ). Prerequisites: ______ Description (30 words max.): ______
10. Dean’s Signature: __________________________ Date: 10/5/09
    Print/Type Name: Sarah Fishman