[Handwritten notes and text entries]

1. Department: Communication
2. Person Submitting Form: Mike Ryan
3. Course Information on New/Revised course:
   - Instructional Area / Course Number / Long Course Title:
     COMM / 4314 / BUSINESS REPORTING
   - SCH: 3.00
   - Level: SR
   - CIP Code: 09.0401.01
   - Dept Hrs: 2
   - Lab Hrs: 0

4. Justification for adding/changing course: To provide appropriate foundation for course

5. Was the proposed/revised course previously offered as a special topics course? Yes No
   - If Yes, please complete:
     - Instructional Area / Course Number / Long Course Title:
     - Content ID: _____ Start Date (yyyyy): _____

6. Is this course offered for undergraduate credit only? Yes No

7. Authorized Degree Program(s):
   - Communication
   - Does this course affect major/minor requirements in the College/Department? Yes No
   - Does this course affect major/minor requirements in other College/Departments? Yes No
   - Are special fees attached to this course? Yes No
   - Can the course be repeated for credit? Yes No

8. Grade Option: Letter (A, B, C,...) Instruction Type: Lecture

9. If this form involves a change to an existing course, please obtain the following information from the course information:
   - Instructional Area / Course Number / Long Course Title
   - COMM / 4314 / BUSINESS REPORTING
   - Start Date (yyyyy): 20063

10. Proposed Catalog Description:
    - CR: (3) Prerequisites: at least a C+ in COMM 2310 or COMM 3361 or 3369
    - Description (30 words max.): Description unchanged

11. Dean's Signature: __________________________ Date: 11/6/2005

Print/Type Name: John Ander

- Created on 9/5/2005 12:38:50 PM -