

UNIVERSITY of HOUSTON

UNDERGRADUATE COMMITTEE OF THE FACULTY SENATE

Minutes for April 20, 2016
Faculty Senate Office (Room 306, M.D. Anderson Library)
3pm – 5pm

Members Present: Simon Bott, Kerry Creelman, Daniel Currie, Jose Guillermo De Los Reyes, Bret Detillier, Martha Dunkelberger, Sarah Fishman, Rebecca George, Debbie Henry, Michelle Ivey, Heidi Kennedy, Teri Longacre, Daniel Maxwell, Jeremy May, Ognjen Miljanić, Raresh Pascali, Ruxandra Prodan-Boul, Amy Ramirez, Miguel Ramos, Jagannatha (JR) Rao, Lori Selzer, Shishir Shah, Jonathan Snow, Natalie Sumrow, D. Christopher Taylor, Nina Tucci, Chad Wayne

Members Absent: Mara Affre, Leonard Bachman, Teresa Chapman, Cheryl Craig, William Epling, Albert Flavier, Donald Foss, Maria Alejándra González-Peréz, Catherine Horn, Bruce Jones, Clint Kirchhoff, Christine LeVeaux-Haley, Sandra McNeely, Susan Miertschin, Andra Olivia Miljanić, Scott Moore, William Munson, Michael Murray, Maria Peden, Kamran Riaz, Hugo Salinas, Robert Shimko, Len Trombetta, Lawrence Williams, Djuana Young

Guests: Lesley Sisk (Engineering), Shainy Varghese (Nursing), Shane Smith (SGA)

Staff: Dina Galley

- I. **Call to Order** - The Committee was called to order by Martha Dunkelberger, Chair, at 3:04pm
 - a. Meeting Minutes from March 23, 2016 were approved

- II. **Announcements**
 - a. **NOTE:** All meetings are held in room 306 (Faculty Senate Office), M.D. Anderson Library unless, otherwise noted.
 - b. **Remaining 2015-2016 Meetings:**
 - i. Spring 2016 Meetings: **May 11 (will be held, so please plan to attend)**
 - c. **Helpful Websites:**
 - i. Undergraduate Committee: www.uh.edu/undergraduate-committee/
 - ii. Curriculog: <https://uh.curriculog.com/>
 - iii. Curriculog Training & "How Tos" (including Curriculog Support Team contact information):
<https://ssl.uh.edu/about/offices/enrollment-services/registrar/curriculog-training/index.php>
 - iv. Undergraduate Catalog: catalog.uh.edu
 - Core Curriculum: <http://catalog.uh.edu/content.php?catoid=8&navoid=1471>
 - d. **E-mail Listservs:**
 - i. General Membership: UNDERGRAD-COMMITTEE@LISTSERV.UH.EDU
 - ii. Subcommittees:
 - UC-CORE-CURRICULUM@LISTSERV.UH.EDU
 - UC-CURRICULOG_1@LISTSERV.UH.EDU

 - UC-CURRICULOG_2@LISTSERV.UH.EDU
 - UC-POLICY-PROCEDURES@LISTSERV.UH.EDU
 - UC-STUDENT-SUCCESS@LISTSERV.UH.EDU
 - UC-URGD-CATALOG@LISTSERV.UH.EDU
 - i. Sharing Agenda & Minutes with Membership & Campus Partners: UC-NEWS@LISTSERV.UH.EDU

III. New Business

a. 2016-2017 UC Proposal Submission Process

- i. UAA began contacting colleges, according to rolling deadlines
- ii. Finalizing templates and features on the SharePoint site
- iii. Submission Process and SharePoint Preview Sessions – email Dina at dbgalley@uh.edu to RSVP for one of the following informational sessions:
 - Monday, April 25, 3-4 pm, 204 E. Cullen** (**Please come to 109 E. Cullen for access to 2nd floor)
 - Wednesday, April 27, 10-11 am, 204 E. Cullen**
 - Thursday, April 28, 3-4 pm, 204 E. Cullen**
 - Will add additional sessions after Spring term and email UC members re: dates/times

b. Curricular Practical Training – Catalog Language

- i. Teri Longacre working with undergraduate Associate Deans to come up with standard language to add to the catalog for each college

c. UH Core Curriculum Resubmission – additional courses submitted to THECB, and approved

- i. See complete account of courses requested, THECB decisions, and updated 2016 Core Curriculum lists (by component area and by rubric) here: <http://www.uh.edu/undergraduate-committee/documents-internal/core-review-materials/2016-uc-approved-core-by-rubric/>

d. FYI – Pharmacy course deactivation – attached memo

IV. Administration Representatives' Reports

a. Office of the University Registrar (presenting in person)

- i. **Spring 16 Graduation:** 6090 Spring applicants for graduation; June 3rd deadline for certification and federal reporting – please urge all faculty in your departments to submit grades as early as possible so advisors can begin certification process
- ii. **Enrollment:** Up in enrollment #s and SCH for both Summer 16 and Fall 16 – Summer 16 enrollment up 3.1% and SCH up 3.7% from Summer 2015; Fall 16 enrollment up 1.9% and SCH up 3.1% from Fall 2015

b. The following reports will be provided in writing:

- i. **Admissions:** Nothing to report at this time
- i. **Financial Aid:** Nothing to report at this time
- ii. **Student Affairs:** Nothing to report at this time
- iii. **Student Success:** Nothing to report at this time

V. Subcommittee Reports

a. Curriculog 1 Subcommittee Report: Teresa Chapman, Interim Chair

- i. Nothing to report at this time

b. Curriculog 2 Subcommittee Report: Jagannatha Rao, Chair

- i. Subcommittee report attached, recommend approval of both items below; UC members vote to approve
 - English Degree Revision
 - Communication – Media Studies minor

c. Core Curriculum Subcommittee Report: Simon Bott, Chair

- i. 2016-2017 - History - American History Core
 - Now that more course options have been added to the American History component area of Core Curriculum, additional clarification is needed in the policy language
 - Suggested language: Revise policy to instruct students to take one of the general "American History" course choices, and one course from a list of additional choices, which includes newly added courses of Texas and Latino history, etc.
 - Suggested language put up for a vote, UC approved this proposed general plan for catalog language and overall policy revision.

- d. **Student Success Subcommittee Report:** Larry Williams, Chair
 - i. Nothing to report at this time
- e. **Academic Policies & Procedures Subcommittee Report:** Daniel Currie, Chair
 - i. 2016-2017 - Liberal Arts & Social Sciences - CLASS Minimum GPA Proposal
 - No additional data available at this time, but hope to have some data for the upcoming meeting.
 - Continued discussion around challenges of not being able to serve students in the best way possible, while also allowing CLASS to be successful and not negatively impacted by students who don't want to be in CLASS but have few other options to select a new major due to their low GPA and other colleges' GPA restrictions for admission.
 - Exploratory Studies is planning on "Major Matcher" events to help students admitted to their second or third choice major with better advising around options for selecting an eligible major; starting these programs with transfer students.
 - Question regarding what Office of the Provost is doing to address the divergence between the university's transfer minimum GPA requirements vs. those of colleges, and resulting problem of students who, once admitted, don't have many eligible majors to choose from: Office of the Provost will be looking at data to better understand the scope of this issue; also, have some new tools on campus – predictive analytics to aid with student success - and need to give them an opportunity to get off the ground and have an impact.
 - ii. 2016-2017 - University of Houston - Undergraduate Grade Replacement Policy
 - Subcommittee met four times since last meeting, need to address considerations from both a philosophical perspective and from the standpoint of implementation
 - Took a look at some other universities, used Georgia Tech's policy as a guide, and have a more concise policy proposal to share (attached)
 - Discussion:
 - NSM does not support this proposed policy, and insists that an opt-out clause be included; objections to the policy center around the following:
 - At what point do students become responsible for the grades they earned?
 - Fears of abuse of the system
 - College of Engineering is concerned that, as currently written, policy is skewed in favor of transfer students, since the classes in their first term(s) are likely to be higher level than those courses taken by FTICs
 - Proposed policy is addressing calculation of cumulative GPA, and perhaps exclusion of several courses from cumulative GPA doesn't make a big calculated impact, but it might mean a lot to a student in the moment – more the spirit of the policy, rather than the numerical impact
 - Personal/informal vote taken on whether to continue discussion related to this policy or to drop it – 15 votes for continuing consideration, 3 votes to discontinue; UC will be continuing discussion
- f. **Undergraduate Catalog Subcommittee Report:** Michael Murray, Chair
 - i. Nothing to report at this time

VI. Old Business

- a. **FS Elections** – Shishir Shah (NSM) and Jeremy May (NSM) have accepted nominations for UC Chair election; Vote taken, Shishir Shah was elected as UC chair, for a two-year term, effective August 15, 2016.

VII. Adjournment at 4:35 pm.

UNIVERSITY of HOUSTON

College of Pharmacy

Office of the Dean

TO: Undergraduate Committee

FROM: Andrea J. Smesny, MPH, PharmD
Executive Associate Dean

DATE: April 8, 2016

RE: Deactivation of PHPH Courses

The Bachelor of Science in Pharmaceutical Sciences is no longer an active degree program within the College of Pharmacy and the following courses need to be made inactive in the University Undergraduate Catalog of courses.

PHAR 0001	037637	8/22/2001	A	Pharmacy Milestone I
PHAR 0002	037638	8/22/2001	A	Pharmacy Milestone II
PHPS 3100	038828	8/20/2007	A	Career in Pharmaceutical Sciences
PHPS 3101	038829	8/20/2007	A	Functional Group Analysis
PHPS 3200	038830	8/20/2007	A	U.S. Health Care Systems
PHPS 3201	044951	8/20/2007	A	Pharm Serv and Comm Health
PHPS 3202	038831	8/20/2007	A	Drug Information
PHPS 3298	038833	8/22/2011	A	Independent Study
PHPS 3300	038834	8/20/2007	A	Human Phys & Pathophysiology I
PHPS 3301	038835	8/20/2007	A	Dosage Forms and Calculations
PHPS 3302	038836	8/20/2007	A	Immunopharmacology
PHPS 3303	038837	8/20/2007	A	Dosage Form II & Biopharmaceut
PHPS 3398	038839	8/22/2011	A	Independent Study
PHPS 3400	038841	8/20/2007	A	Human Phy & Pathophysiology II
PHPS 3401	038842	8/20/2007	A	Biochemical Principles
PHPS 4100	038844	8/20/2007	A	Adv Pharmaceutical Sciences I
PHPS 4101	038845	8/20/2007	A	Adv Pharmaceutical Sciences II
PHPS 4200	038846	8/20/2007	A	Pharmacoepidemiology
PHPS 4203	038849	8/20/2007	A	Toxicology
PHPS 4298	038850	8/22/2011	A	Independent Study
PHPS 4300	038851	8/20/2007	A	Biostats & Experimental Design

HOUSTON'S CARNEGIE-DESIGNATED TIER ONE PUBLIC RESEARCH UNIVERSITY

UNIVERSITY of HOUSTON

College of Pharmacy

Office of the Dean

PHPS 4301	038852	8/20/2007	A	Medicinal Chemistry I
PHPS 4302	038853	8/20/2007	A	Pharmaceutical Outcomes Mgmt
PHPS 4304	038855	8/20/2007	A	Pharmacokinetics
PHPS 4305	038856	8/20/2007	A	Regulatory Affairs
PHPS 4396	046036	8/22/2010	A	Senior Research Project
PHPS 4398	038858	8/22/2011	A	Independent Study
PHPS 4400	038860	8/20/2007	A	Pharmacology I
PHPS 4401	038861	8/20/2007	A	Pharmacology II
PHPS 4498	046037	8/22/2011	A	Independent Study

If you have any questions, please feel free to contact me.

HOUSTON'S CARNEGIE DESIGNATED TIER ONE PUBLIC RESEARCH UNIVERSITY

141 Science and Research 2 Bldg. • Houston, TX 77204-5000
Office: 713-743-1252 • Fax: 713-743-1259 • www.pharmacy.uh.edu

UNIVERSITY of HOUSTON

To: Martha Dunkelberger
Chair, Undergraduate Committee

From: J.R. Rao,
Curriculog-2 Subcommittee

Subject: Subcommittee Report

Date: April 20, 2016

Since our last report for the March 23, 2016 meeting, the Curriculog-2 subcommittee has discussed the following two proposals by email conferences.

Degree Program Revision:

The subcommittee recommends that the following degree program revisions be approved:

1. B.A. in English with literature concentration.
The Department of English has reorganized the required courses under its various distributions, including the Global Literature category. There is no change in the total credit hours required for this degree.
2. Minor in Media Studies
The JJVSOC has refined the catalog language for its minors, including listing required courses and the approved list of electives. The total hours remain unchanged at 18.

First Semester Grade Forgiveness

Effective with the entering Fall 2018 first-time and transfer students

1. First-time first year students who receive a grade of D or F in a course within **their first term in residence** (*do we want first 30 hours? First 18 hours?*) are eligible to repeat the course and have the original grade excluded from the computation of the cumulate Grade Point Average (GPA). Grade substitution may only be used once per course, with a maximum of (2? - 3?) courses total.
2. The course must be repeated at UH within the student's first 45 hours in residence. The application for grade substitution must be filed with the Registrar's Office by the end of the term during the student's next term in residence after the course is repeated. (*do we want them to apply?*)
3. The original course and grade will continue to appear on the student's transcript, with a notation that the course was repeated and that the original grade is not included in the computation of the student's cumulative GPA. Credit for the course will be counted only once.
4. If the revised academic average results in a change in academic standing for any term, then the revised standing will be reflected on the student's transcript. If the student's status changes from probation or suspension to a higher standing, it will be recorded as "standing from Probation/Suspension" and the Probation/Suspension will continue to be counted with respect to regulations and policies related to Probation and Suspension. (ie length of suspension etc)
5. A course is not eligible for substitution if a student violated University Academic Honesty policy, regardless of how many times it is repeated.
6. (their no. 6, not sure we want this:
The grade substitution policy (including, but not limited to, course eligibility, number of courses, time limits, and deadlines) is not subject to exceptions and may not be petitioned to the Undergraduate Curriculum Committee

C. Grade Substitution

Effective with the entering Fall 2005 first-time freshman class.

1. First-time freshman students who receive a grade of D or F in a course within their first two terms in residence (first three terms for those who begin in the Freshman Summer Session) are eligible to repeat the course and have the original grade excluded from the computation of the academic average. Grade substitution may be used only once per course, with a maximum of two courses total.
2. The course must be repeated at Georgia Tech within the student's first four terms in residence (first five terms for those who begin in the Freshman Summer Session). The application for grade substitution must be filed with the Registrar's Office no later than the deadline for withdrawing from a course during the student's next term in residence after the course is repeated.
3. The original course and grade will continue to appear on the student's transcript, with a notation that the course was repeated and that the original grade is not included in computation of the academic average. Credit for the course will be counted only once.
4. If the revised academic average results in a change in academic standing for any term, then the revised standing will be reflected on the student's transcript. If standing is changed from "Dismissal" to a higher standing, it will be recorded as "standing from Dismissal" and the dismissal will continue to be counted with respect to regulations and policies related to Withdrawal and Readmission.
5. A course is not eligible for grade substitution if the student was found responsible for any academic misconduct in that course regardless of how many times it is repeated.
6. The grade substitution policy (including, but not limited to, course eligibility, number of courses, time limits, and deadlines) is not subject to exceptions and may not be petitioned to the Undergraduate Curriculum Committee.