

# UNIVERSITY of HOUSTON

## UNDERGRADUATE COMMITTEE OF THE FACULTY SENATE

Agenda for February 24, 2016  
Faculty Senate Office, Room 306, M.D. Anderson Library  
3pm – 5pm

**TO:** Mara Affre, Leonard Bachman, Simon Bott, Andrea Burrige, Teresa Chapman, Cheryl Craig, Kerry Creelman, Daniel Currie, Jose Guillermo De Los Reyes, Bret Detillier, Martha Dunkelberger, William Epling, Sarah Fishman, Albert Flavier, Donald Foss, Dina Galley, Rebecca George, Maria Alejandra González-Peréz, Catherine Horn, Debbie Henry, Michelle Ivey, Bruce Jones, Heidi Kennedy, Clint Kirchhoff, Christine LeVeaux-Haley, Teri Longacre, Sal Loria, Daniel Maxwell, Jeremy May, Sandra McNeely, Susan Miertschin, Andra Olivia Miljanić, Ognjen Miljanić, William Munson, Michael Murray, Raresh Pascali, Maria Peden, Ruxandra Prodan-Boul, Amy Ramirez, Miguel Ramos, Jagannatha (JR) Rao, Kamran Riaz, Hugo Salinas, Lori Selzer, Shishir Shah, Robert Shimko, Jonathan Snow, Natalie Sumrow, D. Christopher Taylor, Len Trombetta, Nina Tucci, Chad Wayne, Lawrence Williams, Djuana Young

**FROM:** Martha Dunkelberger, Chair, Undergraduate Committee

**DATE:** February 17, 2016

### I. Call to Order

- a. Review of [Meeting Minutes from January 27, 2016](#)

### II. Announcements

- a. **NOTE:** All meetings are held in room 306 (Faculty Senate Office), M.D. Anderson Library unless, otherwise noted. We're glad to be back in our regular location, and don't anticipate further room changes.
- b. **Remaining 2015-2016 Meetings:**
  - i. Spring 2016 Meetings: February 24, March 23, April 20, May 11
- c. **Helpful Websites:**
  - i. Undergraduate Committee: [www.uh.edu/undergraduate-committee/](http://www.uh.edu/undergraduate-committee/)
  - ii. Curriculog: <https://uh.curriculog.com/>
  - iii. Curriculog Training & "How Tos" (including Curriculog Support Team contact information): <https://ssl.uh.edu/about/offices/enrollment-services/registrar/curriculog-training/index.php>
  - iv. Undergraduate Catalog: [catalog.uh.edu](http://catalog.uh.edu)
    1. Core Curriculum: <http://catalog.uh.edu/content.php?catoid=8&navoid=1471>
- d. **E-mail Listservs:**
  - i. General Membership: UNDERGRAD-COMMITTEE@LISTSERV.UH.EDU
  - ii. Subcommittees:  
UC-CORE-CURRICULUM@LISTSERV.UH.EDU  
UC-DEGREE-PROG\_CB3\_1@LISTSERV.UH.EDU  
UC-DEGREE-PROG\_CB3\_2@LISTSERV.UH.EDU  
UC-POLICY-PROCEDURES@LISTSERV.UH.EDU  
UC-STUDENT-SUCCESS@LISTSERV.UH.EDU  
UC-URGD-CATALOG@LISTSERV.UH.EDU
  - iii. Sharing Agenda & Minutes with Membership & Campus Partners:  
UC-NEWS@LISTSERV.UH.EDU

### III. New Business

- a. **Core Assessment:** presentation from Chris Stanich and Miguel Ramos
- b. **DSAES New Initiative (Scarlet Seals of Excellence):** presentation from Pamelyn Shefman and Keith Kowalka
- c. **Core 1101**
- d. **FYI – POLS:** memo re: catalog error
- e. **UH Core Curriculum**
  - i. **TCC 2016-2017:** decisions back from THECB
  - ii. **FYI - PHIL 1334:** also submitted with UH Core Curriculum

### IV. Administration Representatives' Reports

- a. **Financial Aid** (presenting in person)
- b. The following reports are provided in writing:
  - i. **Admissions**
  - ii. **Office of the University Registrar**
  - iii. **Student Affairs**
  - iv. **Student Success**

### V. Subcommittee Reports

- a. **Curriculog 1 Subcommittee Report:** Andrea Burridge, Chair
  - i. Subcommittee Update
- b. **Curriculog 2 Subcommittee Report:** Jagannatha Rao, Chair
- c. **Core Curriculum Subcommittee Report:** Simon Bott, Chair
- d. **Student Success Subcommittee Report:** Larry Williams, Chair
- e. **Academic Policies & Procedures Subcommittee Report:** Daniel Currie, Chair
- f. **Undergraduate Catalog Subcommittee Report:** Michael Murray, Chair

### VI. Old Business

- a. **Rolling deadlines** for next UC submission cycle (see page 3)
  - i. **Modifications:** CLASS and Technology
- b. **Edits to UG Catalog**
  - i. **Good Academic Standing / Definitions:** presentation of edits to Definitions section and Academic Standing sections of the catalog
  - ii. **University Profile:** presentation of edits

### VII. Adjournment

## Proposed Rolling Deadlines for 2016-2017 Submissions

College	Schools/Departments	Begin Review	Submission Deadline
Architecture and Design	x	4/1/2016	5/1/2016
Honors	x	4/1/2016	5/1/2016
Nursing	x	4/1/2016	5/1/2016
Exploratory Studies	x	4/1/2016	5/1/2016
Education	College + 3 departments	5/1/2016	7/1/2016
Hotel and Restaurant Management	x	5/1/2016	7/1/2016
<b>(Liberal Arts &amp; Social Sciences)</b>	<b>x</b>	<b>x</b>	<b>x</b>
--Liberal Arts and Social Sciences	School of Art	5/1/2016	7/1/2016
--Liberal Arts and Social Sciences	Communication Sciences and Disorders	5/1/2016	7/1/2016
--Liberal Arts and Social Sciences	Comparative Cultural Studies	5/1/2016	7/1/2016
--Liberal Arts and Social Sciences	Economics	5/1/2016	7/1/2016
--Liberal Arts and Social Sciences	English	5/1/2016	7/1/2016
--Liberal Arts and Social Sciences	Hispanic Studies	5/1/2016	7/1/2016
--Liberal Arts and Social Sciences	History	5/1/2016	7/1/2016
--Liberal Arts and Social Sciences	Modern and Classical Languages	5/1/2016	7/1/2016
--Liberal Arts and Social Sciences	School of Music	5/1/2016	7/1/2016
--Liberal Arts and Social Sciences	Philosophy	5/1/2016	7/1/2016
--Liberal Arts and Social Sciences	Political Science	5/1/2016	7/1/2016
--Liberal Arts and Social Sciences	Sociology	5/1/2016	7/1/2016
--Liberal Arts and Social Sciences	School of Theatre & Dance	5/1/2016	7/1/2016
--Liberal Arts and Social Sciences	Women's, Gender & Sexuality Studies	5/1/2016	7/1/2016
<b>Business</b>	<b>College + 5 departments</b>	<b>7/1/2016</b>	<b>9/1/2016</b>
<b>Engineering</b>	<b>College + 7 departments</b>	<b>7/1/2016</b>	<b>9/1/2016</b>
<b>Technology</b>	<b>College + 4 departments</b>	<b>7/1/2016</b>	<b>9/1/2016</b>
<b>Liberal Arts &amp; Social Sciences</b>	<b>x</b>	<b>8/1/2016</b>	<b>10/1/2016</b>
--Liberal Arts and Social Sciences	School of Communication	8/1/2016	10/1/2016
--Liberal Arts and Social Sciences	Health and Human Performance	8/1/2016	10/1/2016
--Liberal Arts and Social Sciences	Psychology	8/1/2016	10/1/2016
<b>Natural Sciences and Mathematics</b>	<b>College + 6 departments</b>	<b>8/1/2016</b>	<b>10/1/2016</b>

URL: <http://catalog.uh.edu/content.php?catoid=14&navoid=3520>

## Academic Standing

The standards below apply to all undergraduate and post baccalaureate students. Students who entered under a previous catalog will be held to these standards.

Colleges may have their own limits and definitions of academic standing. Students are encouraged to review academic standing policies for their majors as they may be more stringent than the university policies stated below. The dean of each college maintains final authority to determine academic standing for student majors within that college.

Disciplinary actions and certain circumstances may impact or prevent enrollment or academic progress regardless of academic standing. Such actions may include but are not limited to, violations of academic honesty, conduct code violations, or payment default of financial responsibility to the university.

### Good Academic Standing

An undergraduate student with a cumulative grade point average (GPA) of 2.0 or above is considered to be in good academic standing with the university.

### Academic Warning, Academic Probation, and Suspension

1. First Time In College (FTIC) students who earn less than a 2.00 grade point average in the first long semester (i.e., Fall or Spring) of enrollment at the University of Houston shall be placed on academic warning.
2. Second semester First Time In College (FTIC) students who have completed their first long semester and all other students whose cumulative grade point average falls below 2.00 shall be placed on academic probation. They are urged to seek advising in their major departments.
3. Students on academic probation whose term grade point average is below 2.00 are placed on academic suspension.
  - a. The first academic suspension is for a period of at least one long semester (fall or spring).
    1. Students placed on academic suspension for the first time at the end of a fall semester may apply for readmission for the following fall at the earliest.
    2. Students placed on academic suspension for the first time at the end of a spring semester may apply for readmission for the following spring at the earliest.
    3. Students placed on academic suspension for the first time at the end of a summer semester may apply for readmission for the following spring at the earliest.
  - b. The second academic suspension is for a period of at least 12 months.
  - c. After the third academic suspension, students will not be eligible to re-enroll at the University of Houston.

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4. Students on academic probation whose cumulative grade point average is below 2.00 but whose term grade point average is 2.00 or higher will remain on academic probation.
5. Students on academic probation will be removed from that status when their semester grade point average is 2.00 or higher and their cumulative grade point average is at or above 2.00.

Summer visiting students are not subject to academic probation or suspension while in that status. If, however, they are later admitted as regular students, the grades that they earned in their summer visiting status will be included in all subsequent calculations of their cumulative grade point average at the university.

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Without regard to these regulations, the dean of a college may place any majors in that college whose academic performance is deficient on academic probation, continued probation, or suspension.

## Readmission from Academic Probation and Suspension

This applies to students on academic probation who have interrupted their enrollment for 13 months or longer and all students on academic suspension.

1. Only the dean of the college in which students are seeking readmission may readmit students on academic suspension from UH. Only the Assistant Vice Provost of Exploratory Studies at UH may readmit students who have not declared a major.
2. Readmission from academic suspension is neither automatic nor guaranteed. Students seeking readmission must reapply to the university using the Apply Texas Application (ATA) and must pay the required application fee.

Students must also appeal to the dean of the college in which they wish to earn their degrees in accordance with the college's policies and procedures pertaining to readmission from academic suspension. Colleges may have different appeal processes. Therefore, students seeking readmission should consult the appropriate college section in this catalog or request information from the office of the academic dean for specific college requirements.

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## Definition and Course Numbering

- [Definition of Terms](#)
- [Course Numbering](#)

The "[Definition of Terms](#)" section provides a guide to the terminology of academic regulations, procedures, and course descriptions. The sections entitled "[Course Numbering](#)" explain the significance of the course numbering system used at the University of Houston. This is generic information only; for specific course descriptions or degree requirements, see the appropriate department listing.

### Definition of Terms

**Academic advising.** Process in which students interact with university [staff/faculty advisors](#) in decision-making, problem solving, and long-range planning related to the students' academic goals.

**Academic standing.** See [Academic Standing](#) section of this catalog.

- [Good academic standing.](#)
- [Academic warning](#)
- [Academic probation](#)
- [Academic suspension.](#)

**Academic [warning](#).** Freshman students who earn less than a 2.00 grade point average in the first long semester (i.e., Fall or Spring) of enrollment at UH are placed on academic [warning](#). Students on academic [warning](#) are not on probation and cannot be suspended. Undeclared students on academic [warning](#) must be advised by advisors at [Exploratory Studies at UH](#). Students with majors must be advised by advisors of their major departments. See [Academic Standing](#) section of this catalog.

**Advanced courses (upper level).** For undergraduate students, these normally are courses offered on the junior and senior levels (3000, 4000, and 5000 series).

**Attempted hours.** Course work for which a student earns a letter grade of A, A-, B+, B, B-, C+, C, C-, D+, D, D-, F, I, S, U, or W.

**Audit.** To take a course without credit. Approval required and fees assessed.

**Class schedule.** See Course Listings.

**College or school.** One of [13 major academic divisions](#) within the university that offers specialized curricula.

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**Core Curriculum.** Courses that must be taken by candidates for any bachelor's degree. See **Academic Regulations and Degree Requirements** section of this catalog.

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**Corequisite.** A course that must be taken at the same time as the course described.

**Course listings.** Online list of courses and sections for a specific semester, including names of instructors; day, hour, and place of class meetings; and detailed enrollment (registration) procedures.

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**Course load.** The number of semester hours for which a student enrolls in a given term.

**Credit (see semester hour).** Certification given for successful completion of academic work.

**Cumulative grade point average (see grade points).** The cumulative grade point average is based upon work taken at the University of Houston, including courses that are repeated, for which grade point values are assigned. The cumulative grade point average indicates overall performance and is computed by dividing the total number of grade points earned by the number of semester hours attempted, excluding hours for which a grade of **S, U, I, or W** is earned.

**Degree plan.** A statement of degree requirements, made no later than the time the student has accumulated 60 credit hours.

**Department.** Division of instruction within a college, such as Department of Chemistry in the College of Natural Sciences and Mathematics.

**Double major.** A baccalaureate degree with two majors. Both majors must be the same type of degree (e.g., B.A., B.S., B.F.A., etc.).

**Drop.** Official dropping of one or more, but not all, of the courses for which students are enrolled (registered). Usually initiated by students but can be done in certain instances by faculty or other campus personnel. University policy and State law limit the number of drops a student may have in their college career. See also: *Withdrawal*

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**Elective.** A course which is not specifically designated but which students choose to take as part of their degree plan.

**Enrollment (see registration).** Selection of classes and payment of tuition and fees.

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**Former student.** A University of Houston student not enrolled in classes at UH for the semester currently in session.

**Good academic standing.** An undergraduate student with a cumulative grade point average (GPA) of 2.0 or above is considered to be in good academic standing with the university.

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**Grade points** (see cumulative grade point average). Points per semester hour assigned to passing grades, according to the numerical values of the grades.

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**Graduate study.** Academic work toward the master's or doctoral degree.

**Laboratory.** Descriptive of work other than class work, such as experimentation and practical application.

**Lecture.** A class session in which an instructor speaks on a specific topic.

**Letter Grade.** Includes grades of A, A-, B+, B, B-, C+, C, C-, D+, D, D-, F, I, S, U, or W.

**Major.** Primary field of study. Students may choose one or two.

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**Major, unspecified.** This designation, which may be used by freshmen enrolling in certain colleges, indicates that students have selected the college, but not a specific major within the college.

**Minor.** Secondary field of study.

**Negative service indicator.** A hold placed on an account that prevents the student from receiving certain services pending resolution of any academic, disciplinary, or financial problem.

**Nonadvanced courses.** Courses offered on the freshman and sophomore levels (1000 and 2000 series).

**Noncredit course.** A course for which no credit can be earned.

**Overload.** Course load of more semester hours than students are normally permitted to schedule in a given period, requiring approval of the college dean.

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**Petition.** A formal request to be filed at the appropriate office for a specific academic action, such as a waiver for a degree requirement.

**Postbaccalaureate.** Students who have degrees but are not enrolled in a formal graduate degree program.

**Prerequisite.** Requirement to be met before a certain course may be taken.

**Priority enrollment (registration).** The first cycle of computer-aided enrollment (registration), which allows students to enroll (register) well in advance of a semester.

**Probation,** academic or disciplinary. A status resulting from unsatisfactory grades or conduct. See [Academic Standing](#) section of this catalog.

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**Readmission.** Students on academic suspension must petition for permission to reenroll at the University of Houston. Readmission is neither automatic nor guaranteed.

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**Records, permanent.** Cumulative record of students' courses, grades, credits, classification, address, student ID number, etc.

**Registration.** Enrollment for a semester, including selection of classes and payment of tuition and fees.

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**School or college.** One of 13 major academic divisions within the university that offers specialized curricula.

**Section.** A division of a course for instruction. A course may be taught in one or more sections or classes, depending on enrollment in the course.

**Semester hour.** Unit of measurement of college work. One semester hour is normally equivalent to one hour of class work or from two to six hours of laboratory work per week for a semester.

**Seminar.** A small group of advanced students engaged in special study under the guidance of a faculty member.

**Stop (see negative service indicator).** Placed on an account pending resolution of any academic, disciplinary, or financial problem.

**Student number.** Students' PeopleSoft ID numbers are their permanent identification numbers.

**Summer session.** Term of study during which courses are offered in sessions of various lengths. Each session (Summer Session 1, Summer Session 2, Summer Session 3, Summer Session 4) is equivalent to a semester in terms of class hours and credit granted.

**Suspension, academic or disciplinary.** A status in which students are not permitted to enroll (register) for courses for a specified time period. See [Academic Standing](#).

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**Texas Common Course Numbering System (TCCNS).** A cooperative effort among Texas community colleges and universities to facilitate transfer of freshman and sophomore level general academic courses. Provides a shared, uniform set of course designations for students and advisors to use in determining both course equivalency and degree applicability of transfer credit on a statewide basis.

See [the section on TCCNS in this catalog](#) for UH equivalent courses. Texas Common Course Numbers are also indicated in the individual class course descriptions in brackets following the UH course number (i.e., 2304: [ECON 2302] Microeconomic Principles).

**Texas Higher Education Assessment (THEA).** An examination designed to provide diagnostic information about the reading, mathematics, and writing skills of each student.

<http://publications.uh.edu/content.php?catoid=14&navoid=3715>

**Texas Success Initiative (TSI).** A program to ensure that students enrolled in public colleges and universities possess the academic skills needed to perform effectively in college level course work. TSI includes an examination, Texas Higher Education Assessment (THEA), designed to provide diagnostic information about the reading, mathematics, and writing skills of each student.

**Transcript.** The record of an individual student, listing course work, grades earned, and credits received.

**Tuition and fee statement.** The statement of account will **only** be posted electronically in **myUH (PeopleSoft)**.

**Undergraduate study.** Work taken toward a baccalaureate degree.

**Withdrawal.** Official withdrawal from all courses during a semester at the university. Students usually initiate withdrawal; under certain circumstances faculty or other campus personnel may take this action. *See also: Drop*

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### Course Numbering

All courses are identified by instructional area and number. The first digit of the four-digit number indicates course level (1-freshman, 2-sophomore, etc.). The second digit corresponds exactly with the number of semester hours of credit given for the course. The third and fourth digits are for departmental use.

Nonadvanced hours for undergraduate students are courses in the 1000 and 2000 series. Advanced hours for undergraduate students are courses in the 3000, 4000, and 5000 series. Courses in the 6000 series and higher are primarily for graduate students and are listed in the university's Graduate and Professional Studies catalog.

Each course listed shows the semester hours of credit assigned to that specific course, for example, Cr. 3, following the course title. This information is usually followed by hyphenated numbers such as (2-3), which designate lecture-laboratory hours. The first digit indicates the number of class hours per week in the lecture portion of the course. The second digit indicates the number of class hours per week reserved for the laboratory portion of the course.

- [Texas Common Course Numbering System](#)
- [Search the Catalog](#)
- [Disclaimer](#)
- [Publication Notes: Fall 2012 - Summer 2013 Base Catalog](#)
- [Publication Notes: Fall 2011 - Summer 2012 Base Catalog](#)

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## University of Houston

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The University of Houston is a Carnegie-designated Tier One public research university with a community of innovators, thought provokers and marketplace leaders.

The second most diverse research university in the nation, UH is transforming education by equipping students with skills that are nationally competitive and internationally recognized. UH offers degree programs at the baccalaureate, master's, doctoral and professional levels and pursues a broad agenda of research and creative activities. UH's progress is fueled by the determination to affect positive changes in the areas of energy, health, arts, athletics – and most importantly – student success. Our students are taught by a faculty comprised of industry leaders, esteemed researchers, and renowned educators.

UH has built a powerhouse that inspires students and strengthens the city.

## Our Mission Statement

The mission of the University of Houston is to offer nationally competitive and internationally recognized opportunities for learning, discovery and engagement to a diverse population of students in a real-world setting. The University of Houston offers a full range of degree programs at the baccalaureate, master's, doctoral and professional levels and pursues a broad agenda of research and creative activities. As a knowledge resource to the public, the university builds partnerships with other educational institutions, community organizations, government agencies, and the private sector to serve the region and impact the world.

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- [Accreditations](#)
- [Board of Regents and Administrative Officers](#)
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- [UH at a Glance](#)
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- [Libraries & Learning Resources](#)
- [University Profile](#)
- [Other Information](#)
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