UNIVERSITY of HOUSTON

UNDERGRADUATE COMMITTEE
OF THE FACULTY SENATE
Agenda for November 18, 2015
Faculty Senate Office, Room 306, M.D. Anderson Library
3pm – 5pm

TO: Mara Affre, Leonard Bachman, Simon Bott, Andrea Burridge, Teresa Chapman, Wynne Chin, Cheryl Craig, Kerry Creelman, Daniel Currie, Jose Guillermo De Los Reyes, Bret Detillier, Martha Dunkelberger, William Epling, Sarah Fishman, Albert Flavier, Donald Foss, Dina Galley, Rebecca George, Maria Alejándra González-Peréz, Debbie Henry, Michelle Ivey, Bruce Jones, Heidi Kennedy, Clint Kirchhoff, Christine LeVeaux-Haley, Teri Longacre, Sal Loria, Daniel Maxwell, Jeremy May, Sandra McNeely, Susan Miertschin, Andra Olivia Miljanić, Ognjen Miljanić, William Munson, Michael Murray, Raresh Pascali, Maria Peden, Ruxandra Prodan-Boul, Amy Ramirez, Miguel Ramos, Jagannatha (JR) Rao, Kamran Riaz, Hugo Salinas, Lori Selzer, Shishir Shah, Robert Shimko, Jonathan Snow, Natalie Sumrow, D. Christopher Taylor, Len Trombetta, Nina Tucci, Chad Wayne, Lawrence Williams, Djuana Young

FROM: Martha Dunkelberger, Chair, Undergraduate Committee

DATE: November 11, 2015

I. **Call to Order**
   a. Review of Minutes for October 28, 2015 Meeting
      i. Addendum to October 28 Minutes: Discussion of Good Academic Standing
         1. Curriculog 1, Curriculog 2, and APP subcommittee have all been recently involved in a conversation regarding the definition of "good academic standing", revised language proposed by the College of Business for some pre-requisite requirements
         2. This revision in language is intended to address issue of incoming transfer students, coming in with a GPA of "0", being unable to enroll in courses with a pre-req GPA of 2.0.
         3. Concern over defining "good academic standing" by PeopleSoft standing; Catalog needs to make it clear, in a policy, what "good academic standing" means on a university level (with a college/department caveat)
         4. Dr. Dunkelberger asked the Catalog Subcommittee to look into this issue further, with the help of APP and Curriculog subcommittees, as well as Heidi Kennedy

II. **Announcements**
   a. **NOTE**: All meetings are held in room 306 (Faculty Senate Office), M.D. Anderson Library unless, otherwise noted. We're glad to be back in our regular location, and don't anticipate further room changes.
   b. **Remaining 2015-2016 Meetings**:
      i. Fall 2015 Meetings: November 18, December 2
      ii. Spring 2016 Meetings: January 27, February 24, March 23, April 20, May 11
   c. **Helpful Websites**:
      i. Undergraduate Committee: www.uh.edu/undergraduate-committee/
      ii. Curriculog: https://uh.curriculog.com/
      iii. Curriculog Training & "How Tos" (including Curriculog Support Team contact information): https://ssl.uh.edu/about/offices/enrollment-services/registrar/curriculog-training/index.php

        iv.   Undergraduate Catalog: catalog.uh.edu
             1.   Core Curriculum: http://catalog.uh.edu/content.php?catoid=8&navoid=1471

    d. **E-mail Listservs**:
        i.   General Membership: UNDERGRAD-COMMITTEE@LISTSERV.UH.EDU
        ii.   Subcommittees:
            UC-CORE-CURRICULUM@LISTSERV.UH.EDU
            UC-DEGREE-PROG_CB3_1@LISTSERV.UH.EDU
            UC-DEGREE-PROG_CB3_2@LISTSERV.UH.EDU
            UC-POLICY-PROCEDURES@LISTSERV.UH.EDU
            UC-STUDENT-SUCCESS@LISTSERV.UH.EDU
            UC-URGD-CATALOG@LISTSERV.UH.EDU
        iii.   Sharing Agenda & Minutes with Membership & Campus Partners**:**
            UC-NEWS@LISTSERV.UH.EDU

III. **New Business**
    a. Discussion of rolling deadlines for next UC submission cycle

IV. **Administration Representatives' Reports**
    a. **Office of the University Registrar** (presenting in person)
    b. The following reports were provided in writing:
        i.   **Admissions:**
        ii.   **Financial Aid**:
        iii.   **Student Affairs**:
        iv.   **Student Success:**

V. **Subcommittee Reports**
    a. **Curriculog 1 Subcommittee Report**: Andrea Burridge, Chair
    b. **Curriculog 2 Subcommittee Report**: Jagannatha Rao, Chair
    c. **Core Curriculum Subcommittee Report**: Simon Bott, Chair
    d. **Student Success Subcommittee Report**: Larry Williams, Chair
    e. **Academic Policies & Procedures Subcommittee Report**: Daniel Currie, Chair
    f. **Undergraduate Catalog Subcommittee Report**: Michael Murray, Chair

VI. **Old Business**
    a. **Curricular Practical Training Policy Updates** (Dr. Jaime Ortiz (Vice Provost, Global Strategies and Studies), Dr. Valerie Coleman-Ferguson (General Counsel), and Anita Gaines (Director, International Student and Scholar Services)
        i. **Question from last meeting:** Who coordinated CPT / assisted students within departments in the past and can we get some best practices for the process from those coordinators? **Response:** For undergraduate students, Academic Advisors are the ones who sign the CPT applications. Engineering students should contact Dr. Suresh Khator.
    b. **Bylaws Review –** Review and vote
    c. **Good Academic Standing** – discuss newly proposed language and vote

VII. **Adjournment**