

U N I V E R S I T Y *of* H O U S T O N

UNDERGRADUATE COMMITTEE OF THE FACULTY SENATE Minutes for September 4, 2013

A meeting of the University of Houston Faculty Senate Undergraduate Committee convened at 3:00 p.m. on Wednesday, September 4, 2013, in room 306, M.D. Anderson Library (Faculty Senate Office).

Members Present: Leonard Bachman, Roger Blakeney, Simon Bott, Andrea Burrige, Mary Dawson, Martha Dunkelberger, Sarah Fishman, Christina Gola, Debbie Henry, J. Leigh Leasure, Christine LeVeaux-Haley, Teri Longacre, David Mazella, Ognjen Miljanic, William Munson, Michael Murray, Monique Ogletree, Charles Peters, Trang Phan, Melissa Pierson, Jagannatha Rao, Richard Scamell, Lori Selzer, Shishir Shah, Ron Singer, Lesley Sisk, Stephen Soutullo, Donna Stokes, Rey Trevino, Jerry Waite, Larry Williams, Jennifer Wingard, Djuana Young

Members Absent: Jyoti Cameron, Daniel Maxwell, Ruxandra Prodan-Boul, María Elena Soliño, Nina Tucci, Djuana Young

Guests: Amy Ramirez (RAR), Diana Velez (UScholars), Bobbie Koen (Policy & Planning), Andrew Startz (Student Financial Services)

Staff: Jeanette Morales, Heidi Kennedy

I Call to Order; Minutes for 4/24/2013

The Committee was called to order by Dr. Larry Williams at 3:02pm. Minutes from 4/24/13 were approved.

II Announcements

A NOTE: All meetings are held in room 306 (Faculty Senate Office), M.D. Anderson Library unless, otherwise noted.

Fall 2013 Meetings: October 2, October 30, December 4

Spring/Summer 2014 Meetings: January 22, February 19, March 26, April 23, June 4, July 9

B Undergraduate Committee Web Address: <http://www.uh.edu/undergraduate-committee/index.html>
Core Curriculum Web Address: <http://www.uh.edu/academics/catalog/policies/degree-reqts/current-core/index.php>

Undergraduate Catalog Web Address: <http://catalog.uh.edu>

C E-mail listservs:

UNDERGRAD-COMMITTEE@LISTSERV.UH.EDU

UC-CORE-CURRICULUM@LISTSERV.UH.EDU

UC-DEGREE-PROG_CB3_1@LISTSERV.UH.EDU

UC-DEGREE-PROG_CB3_2@LISTSERV.UH.EDU

UC-POLICIES-PROCEDURES@LISTSERV.UH.EDU

UC-STUDENT-SUCCESS@LISTSERV.UH.EDU

UC-URGD-CATALOG@LISTSERV.UH.EDU

UC-NEWS@LISTSERV.UH.EDU (Agenda and Minutes)

D UC Chair Larry Williams stressed the importance of meeting the CBM003 form submission deadlines: September 9th for core course requests and October 11th for regular course requests. Please remind your colleagues in your respective colleges of these important dates.

III 2013 – 2014 Undergraduate Committee Membership

A Introduction of UC Members and Guests

UC members and guests introduced each other. Larry Williams announced that subcommittee assignments will remain the same as last year. The only exceptions are that Charles Peters will chair the Degree Programs/CBM003 Subcommittee #2. Richard Scamell will chair the Academic Policies & Procedures subcommittee. Subcommittee assignments are posted on the UC web site (<http://www.uh.edu/undergraduate-committee/membership.html>).

B Vice Chair Appointment

Martha Dunkelberger was appointed vice chair by Larry Williams and confirmed by unanimous vote of the UC members.

IV Administrative Reports

A Debbie Henry, Registration and Academic Records

The Fall 2013-Summer 2014 Undergraduate Catalog was published this morning. The 2013-2014 Graduate Catalog is forthcoming.

RAR will be contacting college deans for Curriculog approvers. The Curriculog automated workflow project is moving forward. Key UH staff will be meeting with the consultants soon.

Amy Ramirez is the new program manager for the catalog and curriculum management systems.

B Steve Soutullo, Enrollment Services

Freshman class quality is better. Average SAT score is 1139 and class rank is up. The average GPA for transfer students is 3.03. Overall, enrollment is 39612 (down by 3%). ORD is September 11 and enrollment service numbers will be more accurate by then.

C Andrew Startz, Student Financial Services

Student Financial Services is currently running enrollment cancellations. However, the Welcome Center staff is working hard at making sure students are making payments.

D Diana Velez, Undergraduate Scholars

The new TSI is running smoothly.

E Teri Longacre, Interim Vice Provost and Dean for Undergraduate Student Success

Teri informed the Committee of the different student success initiatives her office is working on.

UH was selected to participate in the Foundations of Excellence study (John Gardner Institute for Excellence). This initiative focuses on the quality of the first year experience of a student. More information regarding the Foundation of Excellence and the John Gardner Institute can be found at www.jngi.org.

UH in Four: Focuses on four year graduation. Teri is collaborating with key staff and faculty on developing tools for students to plan better. She would like the Student Success subcommittee to help in the creation of a uniform format for degree plans. Also the subcommittee will need to look at academic policies that may hinder student progress and frequency of course availability.

Martha Dunkelberger suggested that transfer students should be included in student retention/persistence initiatives. She also asked the UC faculty members if they have had any issues with classroom scheduling which also affects student success.

David Mazella inquired if an advisor piece will part of the initiative? Teri Longacre said she has been collaborating with associate deans and advisors. She would like to see advisor tools (DPR, academic planners, etc.) utilized on a regular basis.

These initiatives will require a culture shift in changing students' expectations.

Jennifer Wingard asked if there will be an initiative on helping students choose a major. Teri said they will be developing tools to move students into "best fit" majors. Professor Wingard also inquired about initiatives on how to transition an academic major into a career. Teri had referred her to Dan Maxwell since career services falls under the Student Affairs division.

V Subcommittee Reports

A Core Curriculum Subcommittee, Simon Bott, Chair

The CB core curriculum reporting deadline is November 2013. The second half of the year, the core curriculum subcommittee will review how the core is going to be assessed every five years.

The core subcommittee will hold a meeting next week.

UC 12340 13F: Core Curriculum Subcommittee Report

UC 11814 12F ELET 2300: Introduction to C++ Programming

UC 11816 12F TECH 1313: Impact of Modern Technology on Society

UC 11819 12F ARTH 1300: Ways of Seeing: Art and Our Visual World

UC 11820 12F ARTH 1380: Art and Society: Prehistoric to Gothic

UC 11821 12F ARTH 1381: Art and Society: Renaissance to Modern

UC 11828 12F ECON 2370: Introduction to Statistics and Data Analysis

UC 11832 12F PHIL 1301: Intro to Philosophy

UC 11836 12F PHIL 1361: Philosophy and the Arts

UC 11871 12F WCL 3377: The Modern Middle East: Literature, Politics, and Ideas

UC 12092 12F ENGL 2305: Introduction to Fiction

UC 12093 12F ENGL 2306: Introduction to Poetry

UC 12094 12F ENGL 2307: Introduction to Drama

UC 12095 12F ENGL 2308: Introduction-Nonfiction Prose

UC 12096 12F ENGL 2316: Literature and Culture

UC 12107 12F POLS 1336: U.S. and Texas Constitution and Politics

UC 12108 12F POLS 1337: U.S. Government: Congress, President and Courts

UC 12119 12F POLS 3354: Law and Society

UC 12122 12F ANTH 1300: Introduction of Anthropology

UC 12123 12F ANTH 2301: Introduction to Physical Anthropology

UC 12124 12F ANTH 2302: Introduction to Cultural Anthropology

UC 12179 12F HIST 2351: Western Civilization 1450

UC 12180 12F HIST 2353: Western Civilization from 1450

UC 12182 12F HIST 2372: Latin American History Since 1820

UC 12183 12F HIST 3314: Liberals vs. Conservatives: FDR to the Present

UC 12290 13S BIOL 1309: Human Genetics and Society

UC 12291 13S BIOL 1310: General Biology 1

UC 12292 13S BIOL 1320: General Biology 2

UC 12293 13S BIOL 1361: Introduction to Biological Science

UC 12294 13S BIOL 1362: Introduction to Biological Science

UC 12296 13S CHEM 1301: Foundations of Chemistry

UC 12297 13S CHEM 1331: Fundamentals of Chemistry

UC 12298 13S CHEM 1332: Fundamentals of Chemistry 2

UC 12302 13S GEOL 1340: Earth Systems

UC 12304 13S GEOL 1360: Introduction to Oceanography

UC 12305 13S GEOL 1376: Historical Geology

UC 12313 13S PHYS 1301: Introductory General Physics I

UC 12314 13S PHYS 1302: Introductory General Physics II

UC 12315 13S PHYS 1321: University Physics I

UC 12316 13S PHYS 1322: University Physics II

The above mentioned items and corresponding report were approved as amended (POLS 3354 on report) by the Committee.

VI FYI Items

- A UC 12332 13S: Senior Vice President for Academic Affairs Approval Memo (UC 12258, UC 12265, UC 12268, UC 11797) - 4/30/13
- UC 12333 13S: Senior Vice President for Academic Affairs Approval Memo (UC 12258, UC 12265, UC 12268, UC 11797) - 4/30/13
- UC 12334 13S: Senior Vice President for Academic Affairs Approval Memo (UC 12271) - 4/30/13
- UC 12335 13S: Senior Vice President for Academic Affairs Approval Memo (UC12329) - 4/30/13
- UC 12336 13S: Senior Vice President for Academic Affairs Approval Memo (UC 1224 & UC 12245) -4/30/13
- UC 12337 13S: Senior Vice President for Academic Affairs Approval Memo (UC 12235 & UC 12326) - 4/30/13
- UC 12338 13S: Senior Vice President for Academic Affairs Approval Memo (UC 111258 & UC 12259) - 5/14/13

VII New Business

Larry Williams announced that he will be tracking subcommittee and committee meeting attendance.

Student Success Subcommittee will meet next week and invited Teri Longacre to discuss more about the initiatives. Simon Bott asked if Teri could also visit with the core subcommittee next week (maybe the second half of the meeting).

Martha Dunkelberger would like to solicit comments from faculty on their class scheduling experience. She will draft an email and ask the UC to assist in distributing it to their faculty colleagues for input.

VIII Adjournment

Meeting adjourned at 4:10 pm.