

U N I V E R S I T Y *of* H O U S T O N

UNDERGRADUATE COUNCIL Minutes for December 8, 2010

A meeting of the University of Houston Undergraduate Council convened at 3:00pm on Wednesday, December 8, 2010, in room 306 (Faculty Senate Office), M.D. Anderson Library.

Members Present: Betty Barr, Roger Blakeney, Joel Bloom, Agnes DeFranco, William Dupré, Lucas Faulkenberry, Christina Gola, Debbie Herman-Henry, Stephen Huang, Christine LeVeaux, SiQi Lu, William Munson, Charles Peters, Melissa Pierson, Jarron Saint Onge, Richard Scamell, Kevin Simon, Ron Singer, John Snyder, María Elena Soliño, George Trail, Nina Tucci, Jerry Waite, Larry Williams, Louis Williams, Djuana Young

Members Absent: Dennis Bozeman, Elaine Charlson, Martha Dunkelberger, Sarah Fishman, Christina Hughes, Richard Kasschau, Peter Lam, Syed Mehdi, Laurence Rapp, Michelangelo Sabatino, Louis Williams, Barry Wood

Guests: David Shattuck (ENGR- Dean's Office), Lesley Sisk (ENGR – Dean's Office), Diana Velez (UScholars), Michael Gibson (ILT/TECH), Robert Zant (ILT/TECH)

Staff: Jeanette Morales

I Call to Order; Minutes for 11/17/2010

Council was called to order by Dr. Simon Bott at 3:07pm. Minutes from 11/17/2010 were accepted.

II Announcements

A NOTE: All meetings are held in room 306, Faculty Senate Office, M.D. Anderson Library (3rd floor), unless otherwise noted.

Spring 2011 Meetings: January 26, February 23, March 23, April 20, June 1, July 6

B Undergraduate Council Web Address: <http://www.uh.edu/undergraduatecouncil/index.HTML>

Core Curriculum Website Address: <http://www.uh.edu/academics/core curriculum/>

Undergraduate Studies Catalog Web Address: <http://www.uh.edu/academics/catalog/>

C E-mail listserves:

UNDERGRAD-COUNCIL@LISTSERV.UH.EDU

UC-DEGREE-PROGRAMS@LISTSERV.UH.EDU

UC-POLICIES-PROCEDURES@LISTSERV.UH.EDU

UC-CORE-CURRICULUM@LISTSERV.UH.EDU

UC-NEWS@LISTSERV.UH.EDU (Agenda and Minutes only)

III Administrative Reports

A **Djuana Young, Executive Director, Office of Admissions**

The Office of Admissions is getting ready for spring 2011 semester. Admissions is anticipating enrollment of 2300 transfer students. They want to make these students sign up for ART sessions.

B **Debbie Herman-Henry, Registrar, Registration and Academic Records**

2680 students enrolled for spring 2011 semester which is about a 10.2% increase from last year (severance of service process were factored into this figure).

C Agnes DeFranco, Associate Vice President, Undergraduate Studies

Thus far, eighty seven eligible students applied for the TierOne scholarships (2011-2012). Out of the eighty seven students who applied, fifty eight were new applicants. The final cut resulted in twenty four applicants selected to receive the TierOne Scholarship.

The Office of Scholarships and Financial Aid will send out 700 letters to students notifying them about their financial aid.

IV Committee Reports

A Academic Policies and Procedures Committee (Richard Scamell)

UC 11139 10F: Academic Policies & Procedures Committee Report - 10/6/10 (A+ Grade Proposal)

UC 10831 10F: University of Houston Grading System: Inclusion of A+ Grade Recommendation

APP Committee chair Richard Scamell gave a brief explanation of report UC 11139 10F. Dr. Scamell acknowledged student representative Peter Lam for doing a good job on the research. The report ended with the APP Committee's decision not to recommend incorporating the A+ grade in the UH grading system. However, the committee did recommend that the Law Center contact the Graduate and Professional Studies Council on the possibility of having a separate grading system for law students that would include the A+ grade. Discussion followed after Richard Scamell's introduction.

The Council approved (with one nay) the recommendation of not including an A+ into the University of Houston's grading system.

UC chair Simon Bott asked the Council if random student proposals (such as the one recently voted on) are submitted often to the UC and asked if this an issue that needs attention. The Council felt student proposals received by the UC were very infrequent and that it is not a concern to worry about at the present.

UC 11140 10F: Academic Policies & Procedures Committee Report - 11/10/10

UC 11088 10F: Proposal to Raise Admissions Criteria for Undergraduate Engineering Degree Programs

Richard Scamell prefaced the Council on the ENGR major report, UC 11140 10F. Council discussion followed after the introduction.

Undergraduate Council voted to approve UC 11088 10F.

Degree Programs Committee chair Charles Peters reminded the Council of the two tabled items related to UC 11088 10F and he would like to go ahead and have Council approve them.

UC 10910 10F: Proposal for Change in ENGR Major (Redefine ENGR Major)

UC 10911 10F: Criteria for Major Changes from ENGR to Engineering Degree Programs

Undergraduate Council approved the two items mentioned above.

B Core Curriculum Committee (María Elena Soliño) - No Report

C Degree Programs Committee (Charles Peters)

UC 11136 10F: Degree Program Committee Report - 12/1/10

UC 10916 10F: Proposed Changes to UH Petroleum Engineering Bachelors Program

UC 1091710F: Proposed Minor in Petroleum Engineering

UC 10977 10F: Change of CIS Degree Plan to require ITEC 2337 - Fundamentals of Information Security

UC 10978 10F: Creation of a Drilling Technology Minor

UC 10979 10F: Deactivation of Unused Minor Codes
UC 10980 10F: Discontinuation of Minor in Information Systems Development (ISDMNR) and Minor in Information Systems Management (ISMNR)

The Council approved the above mentioned items.

The Degree Programs Committee might meet next week.

D CB3 Committee (Lucas Faulkenberry)

UC 11137 10F: Degree Programs - CB3 Committee Report - 11/10/10

UC 10953 10F: INDE 2333: Engineering Statistics I (Course Change)
UC 10954 10F: INDE 3310: Statistical Process Quality Control and Improvement (Course Change)
UC 10955 10F: INDE 3320: Computer Integrated Manufacturing (Course Change)
UC 10956 10F: INDE 3370: Discrete Event Simulation (Course Change)
UC 10957 10F: INDE Course Deletions (Memo)
UC 10958 10F: MECE 2361: Introduction to Mechanical Design (Course Change)
UC 10959 10F: MECE 3360: Experimental Methods (Course Change)
UC 10960 10F: MECE 3370: Computational Methods for Mechanical Engineers (Course Change)
UC 10961 10F: MECE 4340: Mechanical Engineering Capstone I (Course Change)
UC 10962 10F: MECE 4364: Heat Transfer (Course Change)
UC 10963 10F: PETR 3211: Petroleum Engineering Lab (Course Change)
UC 10964 10F: PETR 3313: Reservoir Fluids (Course Change)
UC 10965 10F: PETR 3315: Introduction to Well Logging (Course Change)
UC 10966 10F: PETR 3318: Well Drilling and Completion I (Course Change)
UC 10967 10F: PETR 3321: Pressure Transient Testing (Course Change)
UC 10968 10F: PETR 5300: Petroleum Data Mining & Database Management (Course Change)
UC 10969 10F: PETR 5311: Creativity and Innovation (Course Change)
UC 10970 10F: PETR 5324: Theory of Reservoir Modeling (Course Change)

UC 11138 10F: Degree Programs - CB3 Committee Report - 12/1/10

UC 10981 10F: Change of ITEC Rubric to CIS Rubric for Computer Information Systems Program
UC 10982 10F: Change of TRDE Rubric to HRD Rubric for Human Resource Development Program
UC 10983 10F: Change of LOGT Rubric to SCLT Rubric for Supply Chain and Logistics Technology Program
UC 10984 10F: CIS 4396: Internship: Computer Information Systems (Course Change)
UC 10985 10F: CIS 4397: Selected Topics in Computer Information Systems (Course Change)
UC 10986 10F: CNST 1301: Construction Materials and Methods (Course Change)
UC 10987 10F: CNST 2321: Mechanical and Electrical Systems (Course Change)
UC 10988 10F: CNST 2351: Construction Estimating I (Course Change)
UC 10989 10F: CNST 3301: Construction Equipment and Methods (Course Change)
UC 10990 10F: CNST 3312: Project Finance and Economics (Course Deletion)
UC 10991 10F: CNST 3331: Construction Planning and Scheduling (Course Change)
UC 10992 10F: CNST 4265: Construction Layout and Site Development (Course Change)
UC 10993 10F: CNST 4302: Construction Law and Ethics (Course Change)
UC 10994 10F: CNST 4331: Construction Management II (Course Change)
UC 10995 10F: CNST 4335: Leadership of Construction Projects (Course Change)
UC 10996 10F: CNST 4397: Selected Topics in Construction Management (Course Change)
UC 10997 10F: DIGM 3152: Graphic Production Process Control II Laboratory (New Course)
UC 10998 10F: DIGM 3252: Graphic Production Process Control II (Course Change)
UC 10999 10F: DIGM 3354: Video Planning and Production (Course Change)
UC 11000 10F: DIGM 4374: Video Post-Production (Course Change)
UC 11001 10F: ELET 3301: Linear Systems Analysis (Course Change)
UC 11002 10F: ELET 4421: Computer Networks (Course Change)
UC 11003 10F: HRD 3303: Measuring Performance Outcomes (Course Change)

UC 11004 10F: HRD 3310: Introduction to Career Development and Planning (Course Change)
UC 11005 10F: HRD 4340: Introduction to Training and Development (Course Change)
UC 11006 10F: HRD 4344: Technology Applications in Human Resource Development (Course Change)
UC 11007 10F: HRD 4346: Needs Assessment in Human Resource Development (Course Change)
UC 11008 10F: HRD 4351: Instructional Strategies and Design for Human Resource Development (Course Change)
UC 11009 10F: HRD 4397: Selected Topics in Human Resources Development (Course Change)
UC 11010 10F: MECT 4332: Fundamentals of Drilling Technology (Course Change)
UC 11011 10F: MECT 3399: Senior Honors Thesis (New Course)
UC 11012 10F: MECT 4337: Downhole Drilling Tools and Technology (Course Change)
UC 11013 10F: MECT 4399: Senior Honors Thesis (New Course)
UC 11014 10F: SCLT 4389: Practicum in Supply Chain & Logistics Technology (Course Change)
UC 11015 10F: SCLT 4390: Current Issues in Supply Chain & Logistics Technology (Course Change)
UC 11016 10F: SCLT 4396: Internship in Supply Chain & Logistics Technology (Course Change)
UC 11017 10F: SCLT 4397: Selected Topics in Supply Chain and Logistics Technology (Course Change)
UC 11018 10F: TELS 4390: Current Issues in Organizational Leadership and Supervision (Course Change)
UC 11019 10F: TELS 4396: Internship in Organizational Leadership and Supervision (Course Change)
UC 11020 10F: TELS 4397: Selected Topics in Organizational Leadership and Supervision (Course Change)

The Council approved the above mentioned items.

The CBM003 Committee will meet next year.

V FYI Documents

UC 11096 10F: Executive Associate Vice President for Academic Affairs Approval Memo
UC 11097 10F: Executive Associate Vice President for Academic Affairs Approval Memo
UC 11098 10F: Executive Associate Vice President for Academic Affairs Approval Memo

VI Old Business

A Unification of Faculty Governance

Simon Bott informed the Council that he brought forth all the UC concerns regarding the unification to the Faculty Senate committee. These concerns were taken into consideration by the faculty senate committee. There will be another faculty senate unification discussion on December 17, 2010.

B Faculty Advisor Taskforce Project

Task force chair Charles Peters informed the Council that the faculty advisor survey project is finished. They received twenty responses. He will give a full report at the January Council meeting.

VII New Business

Jerry Waite asked if there could be better medium in which to send out meeting packets to the UC. He expressed that he has trouble printing the pdf packet. Dr. Waite proposed to bring back hardcopies meeting packets. A few Council members suggested other alternatives as well (i.e., printing out only what is needed, bringing a laptop to the meetings to view the packet electronically, print out colored reports for only those members who request it, etc.). Chair Simon Bott suggested instead of voting on this issue, leave it as a suggestion to Jeanette Morales to find a way to reduce the meeting packet size (i.e., all WORD documents instead of pdfs).

VIII Adjournment: 4:17pm.