

U N I V E R S I T Y *of* H O U S T O N

UNDERGRADUATE COUNCIL Minutes for April 20, 2011

A meeting of the University of Houston Undergraduate Council convened at 3:00pm on Wednesday, April 20, 2011, in room 306 (Faculty Senate Office), M.D. Anderson Library.

Members Present: Betty Barr, Roger Blakeney, Joel Bloom, Simon Bott, Agnes DeFranco, Richard DeFrank, Martha Dunkelberger, Luces Faulkenberry, Sarah Fishman, Christina Gola, Debbie Hermann-Henry, Stephen Huang, Richard Kasschau, Peter Lam, Christine LeVeaux, SiQi Lu, Syed Mehdi, Williams Munson, Charles Peters, Melissa Pierson, Richard Scamell, Kevin Simon, John Snyder, María Elena Soliño, Nina Tucci, Jerry Waite, Larry Williams, Djuana Young

Members Absent: Elaine Charlson, William Dupré, Laurence Rapp, Michelangelo Sabatino, Jarron Saint Onge, Ron Singer, Christiane Spitzmuller, George Trail, Louis Williams, Barry Wood

Guests: Lesley Sisk (ENGR – Dean’s Office), Rey Trevino (HHP), Emily Messa (University Services), Scott Sawyer (Academic Affairs), Steve Soutullo (Academic Affairs), Mark Vitek (Residential Life & Housing)

Staff: Jeanette Morales

I Call to Order; Minutes for 3/23/2011

Council was called to order by Dr. Simon Bott at 3:00pm. Minutes from 3/23/2011 were approved.

II Announcements

A NOTE: All meetings are held in room 306, Faculty Senate Office, M.D. Anderson Library (3rd floor), unless otherwise noted.

Summer 2011 Meetings: June 1, July 6

B Undergraduate Council Web Address: <http://www.uh.edu/undergraduatecouncil/index.HTML>
Core Curriculum Website Address: <http://www.uh.edu/academics/core curriculum/>
Undergraduate Studies Catalog Web Address: <http://www.uh.edu/academics/catalog/>

C E-mail listservs:

UNDERGRAD-COUNCIL@LISTSERV.UH.EDU
UC-DEGREE-PROGRAMS@LISTSERV.UH.EDU
UC-DEGREE-PROG-CB003@LISTSERV.UH.EDU
UC-POLICIES-PROCEDURES@LISTSERV.UH.EDU
UC-CORE-CURRICULUM@LISTSERV.UH.EDU
UC-NEWS@LISTSERV.UH.EDU (Agenda and Minutes)

D Election of 2011–2012 Undergraduate Council Chair

Simon Bott was re-elected as Undergraduate Council chair for the 2011 – 2012 academic year.

III Administrative Reports

A Emily Messa, Assistant Vice President, University Services

Emily Messa and Residential Life & Housing colleagues informed the Council members about the Faculty in Residence Program (FIR). They explained that faculty living in residence halls helps students engage with faculty in an environment

outside the classroom. So far, student residents enjoy interacting with in-residence faculty. Mark Vitek, Assistant Director of RLH mentioned that RLH is working on improving the marketing of FIR. RLH will focus on filling up the Quadrangle dormitories next, which will enable FIR to reach out more to students.

B Steve Soutullo, Associate Vic President, Student Success & Access

UC 11327 11S: Procedural Change for Undergraduate Students on probation and suspension returning to the University of Houston (For UC Information Only)

Steve Soutullo informed the Council that his department and other campus groups (i.e., advisors, etc) collaborated to develop this new process. Council member Larry Williams asked for clarification about readmission process especially how it would affect suspended students changing majors. Kevin Simon who was part of the procedure development process gave clarification. Suspended students who want to change majors would need to contact the college of the intended major. Next, if the college agrees to conditionally admit the student, the college would take responsibility of tracking the student's progress to see if he qualifies to formally change his major. Also, it was mentioned that there will be a communication plan in place for students regarding the new procedural change.

Other news: PeopleSoft 9.0 was successfully implemented two weeks ago. Also, the Pathways project (President Khator's pilot program) provides the opportunity to make UHS accessible to all students. Students will be allowed to take classes at multiple UH institutions (limited to only undergraduate core classes and any other inter-institutionally agreed upon classes). Council member Sarah Fishman asked about last 30-hour in residence rule. Soutullo said students will still need college approval to break 30 hour rule. He also mentioned that PeopleSoft has a feature which can track these students with a special admit type.

C Agnes DeFranco, Associate Vice President, Undergraduate Studies

Agnes DeFranco announced to the Council the 2011 Teaching Excellence Awards recipients who will be recognized for their achievement in this evening's award ceremony.

Kevin Simon received the George Magner award for excellence in Undergraduate Advising.

Betty Barr received the Teaching Excellence Award.

Simon Bott and Martha Dunkelberger were both awarded the Teaching Excellence Award in the Instructor/Clinical category.

María Elena Soliño received the Teaching Excellence Provost Core Award.

Jerry Waite was awarded the Teaching Excellence Award for Teaching Group Outcomes.

Agnes thanked the award recipients for supporting our students. Kudos to our outstanding award recipients for a job well done!

IV Committee Reports

A Academic Policies & Procedures Committee (Richard Scamell)

UC 11328 11S: Academic Policies & Procedures Committee Report – 4/13/11

UC 11302 11S: Chemistry Exams for Credit/Hours Proposal

The Council approved the items mentioned above.

B Core Curriculum Committee (María Elena Soliño)

UC 11329 11S: Core Curriculum Committee Report – 4/14/11

UC 11323 11S: MATH 3311: Functions and Modeling (New Core Course - WID)

UC 11324 11S: MATH 3379: Introduction to Higher Geometry (New Core Course - WID)

The Council approved the items mentioned above.

C Degree Programs Committee (Charles Peters)

UC 11326 11S: Degree Programs Committee Report – 4/6/11

UC 11117 10F: Changes to Communication Sciences and Disorders Program
UC 11292 11S: Request for History Department Credit for MCL Course
UC 11293 11S: Consolidation of German/German Area Studies B.A. Degrees
UC 11294 11S: Discontinuation of Russian Minor
UC 11296 11S: HHP Degree Plan Changes Proposal
UC 11311 11S: Changes to the Requirements of the African American Studies Minor

The Council approved the items mentioned above.

D CBM003 Committee (Luke Faulkenberry)

UC 11325 11S: CBM003 Committee Report – 4/5/11

UC 11314 11S: ART 1371: Fundamentals of Photography/Digital Media (Course Change)
UC 11315 11S: ART 1382: Fundamentals of Computer Tools in the Arts (Course Change)
UC 11316 11S: ART 3331: Graphic Design Software (Course Change)
UC 11317 11S: ART 3381: Intermedia Laboratory (Course Change)
UC 11318 11S: ART 4307: Painting for Majors (Course Change)

The Council approved the items mentioned above.

V FYI Documents

UC 11303 11S: Executive Associate Vice President for Academic Affairs Approval Memo
UC 11304 11S: Executive Associate Vice President for Academic Affairs Approval Memo
UC 11305 11S: Executive Associate Vice President for Academic Affairs Approval Memo
UC 11306 11S: Executive Associate Vice President for Academic Affairs Approval Memo
UC 11307 11S: Executive Associate Vice President for Academic Affairs Approval Memo
UC 11308 11S: Executive Associate Vice President for Academic Affairs Approval Memo
UC 11309 11S: Executive Associate Vice President for Academic Affairs Approval Memo
UC 11312 11S: Executive Associate Vice President for Academic Affairs Approval Memo
UC 11313 11S: Executive Associate Vice President for Academic Affairs Approval Memo
UC 11319 11S: Executive Associate Vice President for Academic Affairs Approval Memo
UC 11320 11S: Executive Associate Vice President for Academic Affairs Approval Memo
UC 11321 11S: Executive Associate Vice President for Academic Affairs Approval Memo
UC 11322 11S: Executive Associate Vice President for Academic Affairs Approval Memo

VI Old Business

A Unification of Faculty Governance Update (Simon Bott)

Beginning September 1, 2011, the Undergraduate Council will officially become a committee of the Faculty Senate. Council faculty members will become Faculty Senate senators. For Council representative terms that expire, the colleges will need to hold elections. Student representatives and administrators are precluded from the faculty senate senator elections. Thirty senators will comprise the undergraduate committee faculty senate. The librarian appointment will need to be clarified. College elections that occurred before April 20th will need to be held again. For those UC rep terms that continue and those Council members who don't want to be a senator should contact Simon Bott soon as possible. Those members staying on as non-senators can be appointed to maintain the level of expertise needed in this committee.

Dr. Bott will need six to eight volunteers to create an Undergraduate Committee task force for this summer. This task force will create new bylaws and reorganize the committee structure before September 1, 2011. He asked Council members to think about appointments, etc.

Chair Simon Bott announced that Betty Barr will be retiring. He thanked Dr. Barr for all her years serving on the Undergraduate Council.

VII New business

- A** Council member Joel Bloom was pleased to announce that the University of Houston is the only university in Texas to offer the new Bachelor of Science in Health with an emphasis in Public Health (UC 11330 11S).
- B** Simon Bott asked for faculty volunteers to get involved in Profs with Pride (faculty communicate with students via email to encourage students to attend campus events) and to participate in parent panels during freshman orientations (held on Fridays in the summer). Parent panels will eventually expand to transfer student orientations. He also encouraged Council members to offer classes for parents to sit in and observe.

VIII Adjournment: 4:21pm