

U N I V E R S I T Y *of* H O U S T O N

UNDERGRADUATE COUNCIL

Minutes for March 23, 2011

A meeting of the University of Houston Undergraduate Council convened at 3:00pm on Wednesday, March 23, 2011, in room 306 (Faculty Senate Office), M.D. Anderson Library.

Members Present: Betty Barr, Roger Blakeney, Joel Bloom, Simon Bott, Elaine Charlson, Agnes DeFranco, Richard DeFrank, William Dupré, Lucas Faulkenberry, Sarah Fishman, Christina Gola, Debbie Hermann-Henry, Richard Kasschau, Christine LeVeaux, SiQi Lu, Syed Mehdi, William Munson, Charles Peters, Laurence Rapp, Jarron Saint Onge, Richard Scamell, Kevin Simon, Ron Singer, Maria Elena Soliño, Christiane Spitzmuller, Jerry Waite, Larry Williams, Barry Wood

Members Absent: Martha Dunkelberger, Stephen Huang, Peter Lam, Melissa Pierson, Michelangelo Sabatino, John Snyder, George Trail, Nina Tucci, Louis Williams, Djuana Young

Guests: Sara Lee (EMPS), Diana Velez (UScholars), Frank Kelley (BAUER), Michael Lawrence (Student Affairs), Lesley Sisk (ENGR-Dean's Office), Greg Weiher (POLs)

Staff: Jeanette Morales

I Call to Order; Minutes for 2/23/2011

Council was called to order by Dr. Simon Bott at 3:03pm. Minutes from 2/23/2011 were approved.

II Announcements

A NOTE: All meetings are held in room 306, Faculty Senate Office, M.D. Anderson Library (3rd floor), unless otherwise noted.

Summer 2011 Meetings: June 1, July 6

B Undergraduate Council Web Address: <http://www.uh.edu/undergraduatecouncil/index.HTML>

Core Curriculum Website Address: <http://www.uh.edu/academics/core curriculum/>

Undergraduate Studies Catalog Web Address: <http://www.uh.edu/academics/catalog/>

C E-mail listservs:

UNDERGRAD-COUNCIL@LISTSERV.UH.EDU

UC-DEGREE-PROGRAMS@LISTSERV.UH.EDU

UC-POLICIES-PROCEDURES@LISTSERV.UH.EDU

UC-CORE-CURRICULUM@LISTSERV.UH.EDU

UC-NEWS@LISTSERV.UH.EDU (Agenda and Minutes only)

D Nomination of 2011–2012 Undergraduate Council Chair

Larry Williams announced on behalf of the UC Chair Nomination Committee that Martha Dunkelberger will run as the 2011-2012 UC Chair candidate.

III Administrative Reports

A UC Chair Simon Bott welcomed Christiane Spitzmuller and Richard DeFrank to the Undergraduate Council. They replaced two Council members who weren't able to finish their term.

B Interim Vice President for Student Affairs Michael J. Lawrence was introduced to the Council. Dr. Lawrence mentioned that the search for the VP for Student Affairs will begin on April 1, 2011 and that Dona Cornell will chair the search committee. He also informed the Council that he is working on the CART committee (Conduct Assessment and Response Team) and is interested in how faculty members interact with students. He said he welcomes faculty input and that he can be contacted (i.e., via office phone, CART website). Council member Elaine Charlson said that the division of Academic Affairs is interested in working with Student Affairs.

C **New Programs Development Procedures, Marshall Schott, Assistant Vice President for Instructional Support and Outreach**

Marshall Schott informed the Council regarding the development of new degree programs. There were two aspects of this topic he discussed:

1) Texas Higher Education Coordinating Board rules related to low producing programs. He mentioned that there are options to deal with this issue. Exceptions can be made, but rules are more stringent. Exceptions must be filed at the Coordinating Board by June 2011.

2) Procedures in developing new programs: guidelines are located on the provost website. Marshall said that he is available if faculty/staff need help during the development process.

Information about new programs development procedures can be found on the Undergraduate Council website (<http://www.uh.edu/undergraduatecouncil/documents.html>) and the Provost's website (<http://www.uh.edu/provost/fac/fac.html#degreeprogdev>).

D Agnes DeFranco mentioned that her department is looking at and comparing retention rates from previous years. Also, students will be able to register for fall 2011 classes in April (after the PeopleSoft 9.0 upgrade implementation). Elaine Charlson emphasized to the Council that there are contingency plans for the PeopleSoft 9.0 implementation. She expressed confidence that the upgrade should go smoothly.

E Debbie Hermann-Henry, RAR, announced that NR grades are down to twenty eight. RAR is giving faculty time to submit their grades. Also, RAR is working with departments on exceptions to classrooms and timeband scheduling. She is interested in seeing the utilization rates.

IV **Committee Reports**

A **Academic Policies & Procedures Committee (Richard Scamell)**

UC 11301 11S: Academic Policies & Procedures Committee Report – 3/2/11

UC 11281 11S: Proposal to Change the Repeat Rule was approved as recommended in the report.

B **Core Curriculum Committee (María Elena Soliño)**

UC 11310 11S: Core Curriculum Committee Report – 3/21/11

UC 11298 11S: ENGL 2340: Cosmic Narratives (New Core Course) was approved by Council.

C **Degree Programs Committee (Charles Peters)**

UC 11300 11S: Degree Programs Committee Report – 3/9/11

UC 11116 10F: Changes to American Sign Language Interpreting Program

UC 11118 10F: Proposed Changes to German Area Studies Minor & Bachelor of Arts in German Area Studies Degree Requirements
UC 11119 10F: Deletion of MUSI 4212 (Instrumentation and Arranging) from the Bachelor of Music with Elective Studies Degree Plan

The above items mentioned from CLASS were approved by Council.

UC 11270 10F: Accelerated Courses INTB 3354 and INTB 3355 and Catalog Changes
UC 11271 10F: Proposal for changes to the Finance Major Degree Requirements
UC 11272 10F: Proposal for a Leadership Track in the Management Major (Revised)
UC 11273 10F: Proposal for a Human Resource Management Track in Management
UC 11274 10F: Proposal for changes to the Supply Chain Management Major Requirements
UC 11275 10F: Proposal for a Minor in Human Resource Management
UC 11276 10F: Proposal for Changes to the Supply Chain Management Minor Requirements

Items from the C.T. Bauer College of Business were approved by Council.

UC 11282 11S: Revision to National Security Studies Minor
UC 11291 11S: Proposed Changes in the Advertising Concentration of the VSoC – Addendum

The above mentioned items from CLASS were approved by Council.

D CBM003 Committee (Luke Faulkenberry)

UC 11299 11S: CBM003 Committee Report – 3/2/11

UC 11225 10F: COMD 2139: Speech and Language Development Lab (Course Deletion)
UC 11226 10F: COMD 2376: Anatomy for Communication (Course Change)
UC 11227 10F: COMD 2385: Speech Science (Course Change)
UC 11228 10F: COMD 3375: Speech and Language Disorders in Children (Course Change)
UC 11229 10F: COMD 3380: Professional Writing in Communication Sciences and Disorders (Course Change)
UC 11230 10F: COMD 3381: Audiology (Course Change)
UC 11231 10F: COMD 4333: Neuroscience for Communication Disorders (Course Change)
UC 11232 10F: COMD 4382: Aural Rehabilitation (Course Change)
UC 11233 10F: COMD 4489: Clinical Procedures (Course Change)
UC 11234 10F: COMM 2350: Introduction to Telecommunication (Course Deletion)
UC 11235 10F: COMM 3310: Advanced Newswriting (Course Deletion)
UC 11236 10F: COMM 3314: Intermediate Writing and Reporting (Course Change)
UC 11237 10F: COMM 3339: Advanced Public Speaking (Course Change)
UC 11238 10F: COMM 3340: Health Campaigns (Course Change)
UC 11239 10F: COMM 3341: Health Campaigns (Course Deletion)
UC 11240 10F: COMM 3342: Health Campaign Evaluation (Course Deletion)
UC 11241 10F: COMM 3359: Cable Communication (Course Deletion)
UC 11242 10F: COMM 3360: Principles of Advertising (Course Change)
UC 11243 10F: COMM 3361: Advertising Copywriting (Course Change)
UC 11244 10F: COMM 3371: History of Animation in Mass Communication (Course Deletion)
UC 11245 10F: COMM 3381: Advanced Film Production (Course Deletion)
UC 11246 10F: COMM 4110: Journalistic Interviewing (Course Deletion)
UC 11247 10F: COMM 4112: Investigative Reporting (Course Deletion)
UC 11248 10F: COMM 4114: Business Reporting (Course Deletion)
UC 11249 10F: COMM 4331: Persuasion (Course Change)
UC 11250 10F: COMM 4360: Media Planning and Placement (Course Change)
UC 11251 10F: COMM 4361: National Advertising Campaigns (Course Change)
UC 11252 10F: COMM 4363: Local Advertising Campaigns (Course Change)
UC 11253 10F: COMM 4365: Digital Public Relations and Advertising (Course Change)

UC 11254 10F: COMM 4366: Advertising Account Planning (Course Change)
UC 11255 10F: COMM 4369: Advertising Portfolio (Course Change)
UC 11256 10F: English Course Deletion Memo
UC 11257 10F: ENGL 4367: Documenting Community Culture (Course Change)
UC 11258 10F: ENGL 4370: Folktale (Course Change)
UC 11259 10F: FREN 4320: Textual Analysis: Poetry, Prose, Drama (Course Change)
UC 11260 10F: FREN 4326: Nineteenth Century French Literature (Course Change)
UC 11261 10F: FREN 4328: Twentieth Century French Literature (Course Change)
UC 11262 10F: FREN 4329: 20th Century French Novel (Course Change)
UC 11263 10F: FREN 4330: 20th Century French Theatre (Course Change)
UC 11264 10F: FREN 4332: Jung and French Literature (Course Change)
UC 11265 10F: FREN 4342: French Women Writers (Course Change)
UC 11266 10F: FREN 4397: Selected Topics in French Language and Literature (Course Change)
UC 11267 10F: GERM 4373: German Cultural History I: From the Beginnings to World War I (Course Change)
UC 11268 10F: COMM 3321: Single Camera Studio Production (Course Change)

The above items mentioned were approved by Council.

V FYI Documents

UC 11297 11S: Creation of Comparative Cultural Studies Department

VI Old Business

Simon Bott informed the Council that the unification business was postponed because a few Faculty Senate senators didn't get the opportunity to read the unification materials.

VII Adjournment: 3:53pm