

U N I V E R S I T Y *of* H O U S T O N

UNDERGRADUATE COUNCIL Minutes for January 26, 2011

A meeting of the University of Houston Undergraduate Council convened at 3:00pm on Wednesday, January 26, 2011, in room 306 (Faculty Senate Office), M.D. Anderson Library.

Members Present: Betty Barr, Roger Blakeney, Joel Bloom, Simon Bott, Elaine Charlson, Agnes DeFranco, Martha Dunkelberger, William Dupré, Lucas Faulkenberry, Sarah Fishman, Christina Gola, Debbie Hermann-Henry, Peter Lam, Christine LeVeaux, SiQi Lu, Syed Mehdí, Charles Peters, Melissa Pierson, Laurence Rapp, Jarron Saint Onge, Richard Scamell, Kevin Simon, John Snyder, María Elena Soliño, Jerry Waite, Larry Williams, Louis Williams, Barry Wood, Djuana Young

Members Absent: Dennis Bozeman, Stephen Huang, Christina Hughes, Richard Kasschau, William Munson, Michelangelo Sabatino, Ron Singer, George Trail, Nina Tucci

Guests: Lesley Sisk (ENGR – Dean's Office), Libby Barlow (Academic Affairs), Steve Soutullo (Academic Affairs)

Staff: Jeanette Morales

I Call to Order; Minutes for 12/8/2010

Council was called to order by Dr. Simon Bott at 3:03pm. Minutes from 12/8/2010 were approved.

II Announcements

A NOTE: All meetings are held in room 306, Faculty Senate Office, M.D. Anderson Library (3rd floor), unless otherwise noted.

Spring 2011 Meetings: February 23, March 23, April 20, June 1, July 6

B Undergraduate Council Web Address: <http://www.uh.edu/undergraduatecouncil/index.HTML>
Core Curriculum Website Address: [http://www.uh.edu/academics/core curriculum/](http://www.uh.edu/academics/core%20curriculum/)
Undergraduate Studies Catalog Web Address: <http://www.uh.edu/academics/catalog/>

C E-mail listservs:

UNDERGRAD-COUNCIL@LISTSERV.UH.EDU
UC-DEGREE-PROGRAMS@LISTSERV.UH.EDU
UC-POLICIES-PROCEDURES@LISTSERV.UH.EDU
UC-CORE-CURRICULUM@LISTSERV.UH.EDU
UC-NEWS@LISTSERV.UH.EDU (Agenda and Minutes only)

III Administrative Reports

A Timebands and Minimum/Maximum Enrollments, Libby Barlow, Exec. Director for Academic and Institutional Information

Libby Barlow informed Council members that there will be changes made to class scheduling beginning fall 2011. The University of Houston needs to schedule classes efficiently as possible in light of budget cuts, limited class space, etc. Spring 2011 semester enrollment has increased (spring enrollment is a predictor for fall enrollment). Enrollment is expected to increase this fall forward and this gives UH reason to begin making changes early this spring. Libby mentioned that Academic Affairs is currently working with colleges and departments to help make class schedule changes and other improvements. She encouraged the Council to bring forth ideas and comments to help with this task.

Three major changes:

- 1) Enforce the minimum class size of ten students
- 2) Time Bands – scheduling classes within time bands
- 3) Maximize enrollment capacity

Dr. Barlow, Academic Affairs, and colleges/departments are working out issues now. She emphasized that everyone will need to work together.

A Q and A discussion followed.

B Elaine Charlson, Executive Associate Vice President for Academic Affairs

Enrollment for spring is 37407. UH is twenty seven percent ahead in fall for FTIC students. Average SAT score is 1111 (increasing every year). Efforts to recruit quality students are succeeding.

C Djuana Young, Executive Director for the Office of Admissions

The University of Houston started a new program called Destination Houston to recruit quality students for fall 2011. Five sessions will be held this semester. The first session was held already and 121 students enrolled. Sessions focuses on academics. The Honors College ran and hosted this session. Sessions focus on academics. Also, this program encourages attendees to register for orientation and housing.

Art Sessions

There were 2600 students enrolled for spring 2011. The Office of Admissions is thinking about changing credential submission deadline and transfer admission process.

- D** Larry Williams asked Debbie Hermann-Henry about overload petitions and winter mini sessions how it affects spring enrollment in PeopleSoft. Debbie said that RAR is working on the issue.

IV Committee Reports

A Academic Policies & Procedures Committee (Richard Scamell) – No Report

The APP Committee will meet next week.

B Core Curriculum Committee (María Elena Soliño) – No Report

The Core Curriculum Committee will meet next week.

C Degree Program Committee (Charles Peters) – No Report

The Degree Program Committee will meet in room 646 PGH next week.

D CBM003 Committee (Lucas Faulkenberry)

UC 11278 11S: CBM003 Committee Report - 1/19/2011

- UC 11082 10F: HLT 2320: Introduction to Public Health (Course Change)
- UC 11083 10F: HLT 3301: Understanding Health Behavior Theory and Practice (Course Change)
- UC 11084 10F: HLT 3330: Asian American Health Issues (New Course)
- UC 11085 10F: HLT 3380: Culture and Health (New Course)
- UC 11086 10F: HLT 4317: Foundations of Epidemiology in Public Health (New Course)
- UC 11087 10F: HLT 4320: Administration of Health Services (New Course)

The Council approved the report and the items mentioned above.

The CBM003 Committee will meet next week.

V Old Business

A Faculty Advisor Task Force - SurveyMonkey Results - Charles Peters

Council member Charles Peters went over the survey results (twenty people responded). He thanked Richard Scamell and Christina Gola for working on this project with him. Simon Bott also thanked the task force for their help. The information will be helpful in implementing next steps for the faculty advisor project.

B Final Discussion of Unification of Faculty Governance

Chair Simon Bott informed the Council that Research Council will join the Faculty Governance unification. He will keep the Council posted on any changes as the Faculty Senate moves forward with the unification.

VI New Business

Simon Bott reminded the Council that the Tier One celebration is this Friday.

Also, he asked Council members to remember to sign in for Council meetings.

VII Adjournment 3:55pm.