

U N I V E R S I T Y of H O U S T O N

UNDERGRADUATE COUNCIL Minutes for November 18, 2009

A meeting of the University of Houston Undergraduate Council convened at 3:00 p.m. on Wednesday, November 18, 2009, in the Elizabeth D. Rockwell Pavilion, M.D. Anderson Library (2nd floor).

Members Present: Betty Barr, Amanda Baumle, Miranda Bennett, Roger Blakeney, Simon Bott, Barbara Carlin on behalf of Dennis Bozeman, Elaine Charlson, Agnes DeFranco, Martha Dunkelberger, William Dupré, Lucas Faulkenberry, Sarah Fishman, Debbie Hermann, Stephen Huang, Iain Morrison, William Munson, Charles Peters, Laurence Rapp, Richard Scamell, Kevin Simon, Ron Singer, John Snyder, María Soliño, Rebecca Achee Thornton, Nina Tucci, Jerry Waite, Larry Williams, Louis Williams, Djuana Young Mariam Zakaria, John Zemanek

Members Absent: Joel Bloom, Erica Fletcher, Martha Haun, Randy Hayden, Christina Hughes, Richard Kasschau, Melissa Pierson, George Trail

Guests: Sharon Lund O'Neil (TECH), Libby Barlow (Academic Affairs), Mary Louise Ochoa (Assessment), Amy O'Neal (CLASS-Dean's Office/Assessment), Pat Deeves (ART), Steve Liparulo (Writing Center), Marjorie Chadwick (Writing Center), Neil Eldin (TECH), Frank Kelley (BAUER), Lesley Sisk (ENGR), Diana Velez (UScholars), David Haydon (Daily Cougar)

Staff: Jeanette Morales, Heidi Kennedy

I Call to Order; Minutes for 10/21/09

Council was called to order by Dr. Lawrence Williams at 3:05 p.m. Minutes from 10/21/09 were accepted.

II Announcements

- A NOTE: All meetings are held in the Elizabeth D. Rockwell Pavilion, M.D. Anderson Library (2nd floor), unless otherwise noted.
Fall 2009 Meetings: ****The December 9, 2009 Council meeting will be held in room 336 Farish Hall (please note room change).****
Spring 2010 Meetings: 1/27/10, 2/24/10, 3/24/10, 4/21/10, 6/2/10, 7/7/10

- B Undergraduate Council Web Address: <http://www.uh.edu/undergraduatecouncil/index.html>
Core Curriculum Website Address: <http://www.uh.edu/academics/corecurriculum/>
Undergraduate Studies Catalog Web Address: <http://www.uh.edu/academics/catalog/>

C E-mail listserves:

UNDERGRAD-COUNCIL@LISTSERV.UH.EDU
UC-DEGREE-PROGRAMS@LISTSERV.UH.EDU
UC-POLICIES-PROCEDURES@LISTSERV.UH.EDU
UC-CORE-CURRICULUM@LISTSERV.UH.EDU
UC-NEWS@LISTSERV.UH.EDU (Minutes only)

III Administrative Reports

- A** Council chair Larry Williams asked Dr. Agnes DeFranco about experiencing any problems with students wanting to drop after the last day to drop. She informed him that her department didn't experience any major problems.
- B** The office of Undergraduate Studies is working on enrollment for incoming students for spring 2010.
- C** Executive Director for Admissions Djuana Young informed the Council that the Office of Admissions is working on fine-tuning the 2010 orientation schedule (freshman, transfer and international).
- D** Director for Academic Program Management Heidi Kennedy informed the Council that her office is dealing with student traffic with regards to the Last to Drop for the semester.

IV Committee Reports

A Academic Policies and Procedures Committee (Simon Bott):

UC 10690 09F: Academic Polices & Procedure Committee Report - 10/21/09

UC 10472 09F: Graduation with Honors - 66 hour Rule - Approved by Council as amended.

This policy will go into effect for students who are entering the University of Houston fall 2010 and after.

UC 10689 09F: Academic Policies & Procedures Committee Report - 10/28/09

UC 10473 09F: Clarification to the Admission of Transfer Students to the Moores School of Music - Approved by Council

UC 10474 09F: Proposal for changes to freshman undergraduate admission requirements for the Bauer College of Business (Replaces UC 10305 09F)
- Approved by Council

UC 10493 09F: Clarification of Catalog Language (Moores School of Music)
- Approved by Council

UC 10494 09F: Change Catalog Copy to Waive a Required Second Foreign Language for Spanish Majors who Complete a Second Major
- Approved by Council

UC 10495 09F: Calculation of Major and Minor GPA in College of Technology
- Approved by Council

The Academic Policies & Procedures next meeting will be TBA.

B Core Curriculum Committee (María Soliño)

UC 10697 09F: Core Curriculum Committee Report - 10/28/09

UC 10343 09F: ITAL 4308: Dante and His World (New Core Course - WID)

UC 10344 09F: THEA 2343: Introduction to Dramaturgy (Core Course Change - VPA)
UC 10382 09F: WCL 3366: Latin American and Latino Film Studies (Core Course Change - VPA)
UC 10384 09F: WCL 3373: Gender and Sexuality in World Film (New Core Course - VPA)
UC 10385 09F: WCL 4322: Seminar in Scholarly Production (Core Course Change - WID)
UC 10388 09F: WCL 4367: Voices from the Exile and Diaspora (New Core Course - WID)
UC 10389 09F: GERM 3382: History of German Cinema (New Core Course - VPA)
UC 10390 09F: GERM 3384: Fascism and German Cinema (New Core Course - VPA)
UC 10391 09F: GERM 3385: East German Cinema (New Core Course - VPA)
UC 10392 09F: GERM 3387: Films of Herzog (New Core Course - VPA)
UC 10393 09F: GERM 3388: Films of Wenders (New Core Course - VPA)
UC 10403 09F: GERM 3386: Films of Fassbinder (New Core Course - VPA)

The core curriculum CBM003 forms and report (with minor modifications) were approved by Council.

The Core Curriculum Committee will meet December 2, 2009.

C Degree Programs Committee (Richard Scamell):

UC 10692 09F: Degree Programs Committee Report (Music) - 11/4/09

UC 10478 09F: Proposed Changes to the Bachelor of Music in Applied Music (Instrumental Degree Plan) – Approved by Council

UC 10479 09F: Proposal to Change Degree Title (Bachelor of Music with Elective Studies in Music Business) - Approved by Council

UC 10693 09F: Degree Programs Committee Report (COMM) - 11/4/09

UC 10337 09F: COMM 3358: Leadership Communication and Organizations (Request to classify as an approved Elective in Corporate Communications Concentration) – Approved by Council

UC 10338 09F: Proposal to create an Integrated Communication Concentration in the Valenti School of Communication & Proposed ICC Catalog Language – Approved with minor modification to report by Council

UC 10694 09F: Degree Programs Committee Report (ART) - 11/4/09

UC 10394 09F: Proposed Revision to the Bachelor of Arts in Art – Approved by Council

UC 10695 09F: Degree Programs Committee Report - 11/11/09

UC 10481 09F: Changes to Biotechnology Degree Plan – Approved by Council

UC 10482 09F: Request for modifications to the Construction Management Degree Plan - Effective Fall 2010 – Approved by Council

UC 10488 09F: CSM Degree Plan Change – Approved by Council

UC 10490 09F: Moving TELS 3363 – Approved by Council

UC 10691 09F: Degree Programs Committee Report - 9/16/09

UC 10296 09F: Justification of HRM Degree Plans Hours was received by the Council as a progress report only. HRM is working on creating a HRM – WID core course to fit into their major so that the degree plan will be in compliance with the Coordinating Board 120 hour rule.

The Degree Programs Committee will meet December 2, 2009.

D Degree Programs CB3 Committee (Luke Faulkenberry):

UC 10686 09F: Degree Programs - CB3 Committee Report 10/14/09

UC 10314 09F: QSS 3301: Regression Analysis (New Course)
UC 10315 09F: QSS 3302: Research Design (New Course)
UC 10316 09F: QSS 3303: Research Quality Assurance (New Course)
UC 10317 09F: QSS 4396: Quantitative Social Science Research Project (New Course)
UC 10318 09F: QSS 4397: Selected Topics in Quantitative Social Science (New Course)
UC 10319 09F: QSS 4398: Special Problems in Quantitative Social Science (New Course)

The Degree Programs CBM003 forms and report were approved by Council.

UC 10687 09F: Degree Programs - CB3 Committee Report 10/28/09

UC 10345 09F: COMM 3311: Editing for Print and Digital Media (Course Change)
UC 10346 09F: COMM 3316: Electronic News (Course Change)
UC 10347 09F: COMM 3319: Preproduction Management (New Course)
UC 10348 09F: COMM 3320: Audio Production (Course Change)
UC 10349 09F: COMM 3321: Film Production (Course Change)
UC 10350 09F: COMM 3326: Graphics Applications (Course Change)
UC 10351 09F: COMM 3329: Media Performance (Course Change)
UC 10352 09F: COMM 3355: Programming and Distribution in the Information Society (Course Change)
UC 10353 09F: COMM 3361: Advertising Copywriting (Course Change)
UC 10354 09F: COMM 3369: Public Relations Writing (Course Change)
UC 10355 09F: COMM 3383: Non-Linear Editing (Course Change)
UC 10356 09F: COMM 4114: Business Reporting (Course Change)
UC 10357 09F: COMM 4324: Advanced Audio Production (New Course)
UC 10358 09F: COMM 4334: Sex, Love and Romance in Popular Culture (New Course)
UC 10359 09F: COMM 4376: Economic Aspects of Mass Communication (Course Change)
UC 10361 09F: ENGL 3368: Caribbean Novels (New Course)
UC 10362 09F: ENGL 4332: Modern and Contemporary Poetry (New Course)
UC 10363 09F: ENGL 4360: Bible as Literature (New Course)
UC 10364 09F: ENGL 4367: Ethnographic Methods and Analysis in Folklore (New Course)
UC 10365 09F: ENGL 4394: Selected Topics in the Historical Novel (New Course)
UC 10365 09F: ENGL 4394: Selected Topics in the Historical Novel (New Course)
UC 10366 09F: ENGL 4395: Selected Topics in Autobiography (New Course)
UC 10367 09F: HIST 3325: The Mexican American Civil Rights Movement in 20th Century (New Course)
UC 10368 09F: HIST 3337: Texas-Mexican Music in 20th Century (New Course)
UC 10369 09F: HIST 3342: Latinos and American Education in 20th Century (Course Change)
UC 10370 09F: HIST 4311: The Chicano Brown Power Movement (New Course)
UC 10371 09F: ITAL 4305: Teaching Italian as a Foreign Language (New Course)

The Degree Programs CBM003 forms and report were approved by Council.

UC 10688 09F: Degree Programs - CB3 Committee Report 11/4/09

UC 10372 09F: THEA 1330: Introduction to Musical Theatre (New Course)
UC 10373 09F: THEA 2333: Fundamentals of Dance Production (New Course)
UC 10374 09F: THEA 2383: Stage Management II (New Course)
UC 10375 09F: THEA 3383: Stage Management III (Course Change)
UC 10376 09F: THEA 3393: Applied Stage Management Techniques (New Course)
UC 10377 09F: THEA 4383: Seminar in Stage Management (New Course)
UC 10378 09F: THEA 4393: Theatre Management (New Course)
UC 10379 09F: THEA 4693: Professional Stage Management Internship (New Course)
UC 10396 09F: ASLI 1301: Elementary American Sign Language I (Course Change)
UC 10397 09F: ASLI 1302: Elementary American Sign Language II (Course Change)
UC 10398 09F: ASLI 2301: Intermediate American Sign Language I (Course Change)
UC 10399 09F: ASLI 2302: Intermediate American Sign Language II (Course Change)
UC 10400 09F: HIST 3315: Introduction to Public History (New Course)
UC 10401 09F: HIST 3316: Race and Racism in American Science and Medicine (New Course)
UC 10402 09F: HIST 3318: The History of American Health Care Policy (New Course)
UC 10404 09F: HIST 3386: Africa and the Indian Ocean World (New Course)
UC 10405 09F: HIST 3387: World Environmental History to 1800 (New Course)
UC 10406 09F: LAST 3396: Selected Topics in Latin American Studies (New Course)
UC 10407 09F: LAST 4396: Selected Topics in Latin American Studies (New Course)
UC 10408 09F: WCL 3355: Women East and West: Global Representations of Female Divinities (New Course)
UC 10409 09F: WCL 3376: Visual Stories - Local and the Global (New Course)
UC 10410 09F: WCL 4374: Sex and Gender in Antiquity (New Course)
UC 10458 09F: CLAS 3399: Senior Honors Thesis (New Course)
UC 10459 09F: CLAS 4305: Fifth-Century Athens: Readings in Intellectual, Literary and Political History (New Course)
UC 10460 09F: CLAS 4370: Comparative Epic (Course Change)
UC 10461 09F: CLAS 4374: Sex and Gender in Antiquity (New Course)
UC 10462 09F: CLAS 4399: Senior Honors Thesis (New Course)
UC 10463 09F: GREK 3302: Advanced Readings in Classical Greek Literature (Course Change)
UC 10464 09F: ECON 3399: Senior Honors Thesis (Course Change)
UC 10465 09F: THEA 2382: Stage Management I (New Course)

The Degree Programs CBM003 forms and report were approved by Council.

UC 10696 09F: Degree Programs CB3 Committee Report - 11/11/09

UC 10513 09F: HON 2397: Special Topics (Course Change)
UC 10514 09F: HON 3310: Poetics and Performance (New Course)
UC 10527 09F: CNST 1315: Project Drawings & Graphics (New Course)
UC 10528 09F: CNST 1325: Process and Industrial Construction (New Course)
UC 10529 09F: CNST 2321: Mechanical and Electrical Systems (Course Change)
UC 10530 09F: CNST 2325: Process and Industrial Subsystems (New Course)
UC 10531 09F: CNST 2345: Contract Documents for Capital Projects (New Course)
UC 10532 09F: CNST 2351: Construction Estimating I (Course Change)
UC 10533 09F: CNST 3155: Construction Materials and Testing (Course Change)
UC 10534 09F: CNST 3311: Structural Steel and Timber Construction (Course Change)
UC 10535 09F: CNST 3315: Steel Construction (New Course)
UC 10536 09F: CNST 3351: Construction Estimating II (Course Change)

UC 10537 09F: CNST 3355: Strength of Construction Materials (Course Change)
 UC 10538 09F: CNST 3365: Cost Estimating for Capital Projects (New Course)
 UC 10539 09F: CNST 4265: Construction Layout and Site Development (Course Change)
 UC 10540 09F: CNST 4335: Leadership of Construction Projects (New Course)
 UC 10541 09F: CNST 4345: Reinforced Concrete Structures (New Course)
 UC 10542 09F: CNST 4372: Soil Mechanics and Foundations (Course Change)
 UC 10543 09F: CNST 4381: Reinforced Concrete and Building Codes (Course Change)
 UC 10544 09F: CNST 4385: Field Operations for Capital Projects (New Course)
 UC 10545 09F: DIGM 2350: Graphics for Digital Media (Course Change)
 UC 10546 09F: DIGM 2351: Web Design (Course Change)
 UC 10547 09F: DIGM 2352: Digital Photography (Course Change)
 UC 10548 09F: DIGM 3350: Digital Media Materials and Processes (Course Change)
 UC 10549 09F: DIGM 3351: Graphic Production Process Control I (Course Change)
 UC 10550 09F: DIGM 3352: Graphic Production Process Control II (Course Change)
 UC 10551 09F: DIGM 3353: Visual Communications Technology (Course Change)
 UC 10552 09F: DIGM 3354: Video Planning and Production (Course Change)
 UC 10553 09F: DIGM 3399: Senior Honor Thesis (Course Change)
 UC 10554 09F: DIGM 4198: Special Problems (Course Change)
 UC 10555 09F: DIGM 4298: Special Problems (Course Change)
 UC 10556 09F: DIGM 4372: Costing in Digital Media (Course Change)
 UC 10557 09F: DIGM 4373: Graphic Production Process Control III (Course Change)
 UC 10558 09F: DIGM 4374: Video Post-Production (Course Change)
 UC 10559 09F: DIGM 4376: Multimedia Authoring (Course Change)
 UC 10560 09F: DIGM 4378: Senior Project (Course Change)
 UC 10561 09F: DIGM 4390: Current Issues in Digital Media (Course Change)
 UC 10562 09F: DIGM 4394: Selected Topics in Digital Media (Course Change)
 UC 10563 09F: DIGM 4396: Internship in Digital Media (Course Change)
 UC 10564 09F: DIGM 4397: Selected Topics in Digital Media (Course Change)
 UC 10565 09F: DIGM 4398: Special Problems (Course Change)
 UC 10566 09F: DIGM 4399: Senior Honor Thesis (Course Change)
 UC 10571 09F: ELET 4126: Power Converter Circuits Laboratory (New Course)
 UC 10573 09F: ELET 4326: Power Converter Circuits (Course Change)
 UC 10574 09F: GRTC 4377: Practicum in Graphic Communications Technology (Course Deletion)
 UC 10606 09F: CUIV 4332: Literacy Assessment for Reading and Writing (Course Change)
 UC 10607 09F: CUIV 4349: Teaching Geometry and Algebra Concepts (Course Change)
 UC 10608 09F: CUIV 4351: Developing Proportional Reasoning (New Course)
 UC 10609 09F: CUIV 4361: Second Language Acquisition (New Course)
 UC 10610 09F: CUIV 4363: Gifted and Talented Instruction (New Course)
 UC 10611 09F: EDUC 4311: Student Teaching and Integrated Technology: Elementary (Course Change)
 UC 10612 09F: EDUC 4324: Student Teaching and Integrated Technology: Middle School (Course Change)
 UC 10613 09F: ELED 3322: Elementary Reading and Phonics Instruction (Course Change)
 UC 10616 09F: HLT 2320: Foundations of Health (Course Change)
 UC 10617 09F: HLT 3301: Individual Behavior With Health Consequences (Course Change)
 UC 10618 09F: HLT 3381: Health Promotion and Disease Prevention (Course Change)
 UC 10619 09F: HLT 4302: Health Aspects of Human Sexuality (Course Change)
 UC 10620 09F: HLT 4306: Women's Health Issues (Course Change)
 UC 10621 09F: HLT 4308: Understanding Cancer (Course Change)
 UC 10622 09F: HLT 4310: Program Planning for the Health Profession (Course Change)
 UC 10623 09F: HLT 4397: Selected Topics in Health (Course Change)
 UC 10624 09F: KIN 3301: Design and Evaluation of Physical Activity Programs (Course Change)
 UC 10625 09F: KIN 3304: Human Structure and Physical Performance (Course Change)

UC 10626 09F: KIN 3305: Sociological and Cultural Aspects of Sport (Course Change)
UC 10627 09F: KIN 3309: Biomechanics (Course Change)
UC 10628 09F: KIN 3350: Psychological Aspects of Sports and Exercise (Course Change)

The Degree Programs CBM003 forms and report were approved by Council.

The Degree Programs – CB3 Committee will meet December 2, 2009.

V General Education Assessment, Dr. Libby Barlow, Executive Director, Academic and Institutional Information

Libby Barlow and her assessment colleagues presented information to the Council regarding undergraduate general education assessment.

The University of Houston is responsible to the Coordinating Board for compliance and assessment of core curriculum and competencies. Dr. Barlow prefaced the report on general education assessment results with mention of one finding from the National Survey of Student Engagement (NSSE) indicating students at UH report less curricular emphasis on components of critical thinking than students in our peer institutions report. This suggests at least one reason to attend to these results.

Mary Ochoa presented to the Council the process and the results from the 2009 Assessments on Critical Thinking and Writing.

The assessment team looked at senior level work since seniors are getting ready to enter the workforce. They asked chairs of the departments to gather information on their 4000-level courses that have the writing product and critical thinking skills component. Also, the Assessment team asked the Office of Institutional Research (IR) to find students who took those 4000-level courses and also applied for graduation (found 1773 students).

From the 1773 students, the Assessment team took a random sample of 350 students and contacted instructors who taught those courses (instructors responded to the email sent from IR). They obtained 262 useable work samples and utilized the help of the Writing Center to evaluate these samples and create a critical thinking/writing rubric (bar charts and other handouts were distributed to the Council members). Results indicated that in all six aspects of critical thinking at least 25% of the papers were rated unacceptable. Papers were scored higher in writing than in critical thinking.

Dr. Sharon Lund O'Neil from the College of Technology was one of the instructors that helped with the critical thinking/writing rubrics. She presented to the Council how she applied this rubric to her own classroom teaching.

After the presentations, there was a Q&A session with UC members.

Council Chair Larry Williams asked the UC members for their input on the general education assessments.

VI Adjournment at 4:50pm