U N I V E R S I T Y *of* H O U S T O N

UNDERGRADUATE COUNCIL
Minutes for October 21, 2009

A meeting of the University of Houston Undergraduate Council convened at 3:00 p.m. on Wednesday, October 21, 2009, in the Elizabeth D. Rockwell Pavilion, M.D. Anderson Library (2nd floor).

Members Present: Betty Barr, Amanda Baumle, Miranda Bennett, Joel Bloom, Simon Bott, Agnes Defranco, Martha Dunkelberger, Williams Dupré, Luces Faulkenberry, Erica Fletcher, Martha Haun, Debbie Hermann, Stephen Huang, Richard Kasschau, Iain Morrison, William Munson, Charles Peters, Melissa Pierson, Laurence Rapp, Richard Scamell, Kevin Simon, John Snyder, María Soliño, Jerry Waite, Larry Williams, Louis Williams, Djuana Young, Mariam Zakaria, John Zemanek

Members Absent: Bill Barnes, Roger Blakeney, Barbara Carlin on behalf of Dennis Bozeman, Elaine Charlson, Randy Hayden, Christina Hughes, Ron Singer, John Snyder, Rebecca Achee Thornton, Nina Tucci

Guests: David Harden (SGA Representative, CETE/Technology), Lesley Sisk (ENGR), Davie Haydon (TDC Rep, POLSCI), Frank Kelley (BAUER), Diana Velez (UScholars)

Staff: Jeanette Morales, Heidi Kennedy

I   Call to Order; Minutes for 9/23/09
Council was called to order by Dr. Lawrence Williams at 3:05 p.m. Minutes from 9/23/09 were accepted.

II   Announcements

A   NOTE: All meetings are held in the Elizabeth D. Rockwell Pavilion, M.D. Anderson Library (2nd floor), unless otherwise noted.
Fall 2009 Meetings: 11/18/09, 12/9/09
Spring 2010 Meetings: 1/27/10, 2/24/10, 3/24/10, 4/21/10, 6/2/10, 7/7/10

B   Undergraduate Council Web Address: http://www.uh.edu/undergraduatecouncil/index.html
Core Curriculum Website Address: http://www.uh.edu/academics/corecurriculum/
Undergraduate Studies Catalog Web Address: http://www.uh.edu/academics/catalog/

C   E-mail listserves:
        UNDERGRAD-COUNCIL@LISTSERV.UH.EDU
        UC-DEGREE-PROGRAMS@LISTSERV.UH.EDU
        UC-POLICIES-PROCEDURES@LISTSERV.UH.EDU
        UC-CORE-CURRICULUM@LISTSERV.UH.EDU
        UC-NEWS@LISTSERV.UH.EDU (Minutes only)

D   Homecoming Game (UH vs. SMU) is this Saturday, October 24, 2009.

III   Administrative Reports

APM Director, Heidi Kennedy reminded Council members that November 4, 2009 (Wednesday) is when the revised Undergraduate Drop Policy goes into effect.

IV   **PeopleSoft update: Debbie Hermann, Registrar**
Web addresses: http://www.uh.edu/peoplesoft/
http://my.uh.edu

A   Registrar Debbie Hermann informed the Council that this is the first time summer graduations were certified by the 60th day.

As for registration for spring 2010, RAR has decided not to auto-batch term activate for fall. RAR needs to know what students' intentions are (i.e., enroll next semester as PB, take more courses in the same plan, etc.), because it has financial implications. RAR will need create a new row to term activate students. Advisors have been informed of this procedure. Email communication will be sent to students.

ADMIN "sunset" – data has been moved to a static database. College representatives have been asked to test the new web-based system.

V   **Committee Reports**

A   **Academic Policies and Procedures Committee (Simon Bott):**

UC 10470 09F: Academic Policies and Procedures Report – 9/30/09

UC 10305 09F: Proposal for changes to Admission Requirements to the Bauer College of Business – Withdrawn by college for further discussion. Bauer College of Business will submit new documents.

UC 10306 09F: Proposal for Increasing the Hours for Dean's List from 9 to 12 for Business Majors - Approved by Council

UC 10307 09F: Proposal to Exclude Business Majors from the Dean's List if guilty of Academic Honesty – Tabled to gather other college input (colleges may want to do the same policy). Simon Bott asked Council members to bring back this proposed policy to college and obtain feedback.

APP Committee will meet in 140 Fleming next week, October 28th .

B   **Core Curriculum Committee: No Report**

C   **Degree Programs Committee (Richard Scamell):**

UC 10467 09F: Degree Programs Report (UC 1030109F & UC 10302 09F) - 10/14/09

UC 10301 09F: Proposal for changes to the Accounting Major Requirements
- Approved by Council

UC 10302 09F: Proposal for changes to the Accounting Minor Requirements
- Approved by Council

UC 10468 09F: Degree Programs Committee (UC 10303 09F) Report - 10/14/09

UC 10303 09F: Proposal for a Leadership Minor - Approved as amended by Council

UC 10469 09F: Degree Programs Committee (UC 10299 09F) Report - 10/14/09

UC 10299 09F: Justification of INDIST Degree Plan Hours (B.S. Interdisciplinary Studies)
- Approved by Council

UC 10471 09F: Degree Programs Committee (UC 10336 09F) Report – 10/14/09

UC 10336 09F: Communication Sciences and Disorders Program Changes
- Approved by Council

Richard Scamell will contact the Degree Programs Committee next week on meeting information.

D   Degree Programs CB3 Committee (Luke Faulkenberry):

UC 10466 09F: Degree Programs - CB3 Report 10/14/09

The following CBM003 forms were approved by Council:

UC 10309 09F: HIST 3334: Native American History (New Course)
UC 10310 09F: HIST 3390: Middle East: Pictures & Words (New Course)
UC 10311 09F: HIST 4323: Witchcraft in the Old & New World (New Course)
UC 10312 09F: HIST 4366: Latin American History through the Novel (New Course)
UC 10313 09F: COMD 2350: Survey and Research Methods (Course Change)
UC 10320 09F: PSYC 4303: Advanced Seminar in Psychological Research (New Course)
UC 10321 09F: SOC 3388: Visual Sociology (New Course)
UC 10322 09F: SOC 4394: Internship in Sociology (Course Change)
UC 10323 09F: ACCT 3366: Financial Reporting Frameworks (New Course)
UC 10324 09F: ACCT 3367: Intermediate Accounting I (Course Change)
UC 10325 09F: ACCT 3371: Accounting Information Systems (Course Change)
UC 10326 09F: ACCT 4379: Enterprise Risk Management (New Course)
UC 10327 09F: ACCT 4380: Control and Security of Internal Financial Information: Theory and Practice (New Course)
UC 10328 09F: ENTR 3310: Entrepreneurship (Course Change)
UC 10329 09F: ENTR 3312: Intrapreneurship (Course Change)
UC 10330 09F: ENTR 4320: Entrepreneurial Revenue (Course Change)
UC 10331 09F: ENTR 4340: Entrepreneurial Capital (Course Change)
UC 10332 09F: ENTR 4350: Entrepreneurial Strategy (Course Change)
UC 10333 09F: ENTR 4360: Business Plan and Implementation (Course Change)
UC 10334 09F: MANA 4341: Leading Organizational Change (Course Change)
UC 10335 09F: MANA 4346: Leadership Development (New Course)

The Degree Programs – CB3 Committee will meet next week.

VI   Old/New Business

Old Business:

UC 10308 09F: AVP Approval Memorandum – Received by Council

New Business (Chair Larry Williams):

A   In order to keep in line with UH's "green" effort, hardcopy documents for Undergraduate Council consideration will no longer be mailed out to Council members. Instead, members

may review documents on the UC website tracking page. The only exception will be that the DPC-CB3 will have hardcopies because of the large volume of documents that have to be reviewed. Otherwise, going paperless for the most part will save time and money.

B   Faculty Senate met about HB 2504 compliance (i.e., publishing syllabi, CVs, etc on-line for the public).

UH Administration decided not to implement course evaluations on-line unless departments. want to do this.

There is a template that the Accountability Task Force put together for Syllabi & CVs which will be coming out soon. Larry Williams would like to see UC input regarding this template.

C   Provost John Antel sent out a memo regarding the new Freshman Year Instructional Task Force (a broader based taskforce of 7 members). Chair Larry Williams expressed that he would rather see a more specific-based task force. Certain goals such as increasing first year graduation rates and increased rates of classes taken in the first year would be among the issues discussed. He would like the task force to work on improving student success in DFW courses as well. The main goal of this task force is not to reinvent the wheel on ideas on improving student success.

Would like to see Institutional Research information on typical first year classes, develop core faculty to teach these classes and would like the UC to provide input on who should teach these classes. Also, discuss "teaching" in the classrooms.

UC member, Miranda Bennett informed the Council that on November 6th (12noon) @ the University Center, QEP grants workshop will be held (hosted by Faculty Senate & Marshall Schott's department.). Miranda felt that this event could be informative to improving student success. An email regarding this even will be sent in the next couple of days.

Chair Larry Williams and the Council members continued to discuss the many ways that student success can be improved.

VII   **Adjournment at 4:03pm**