

U N I V E R S I T Y *of* H O U S T O N

UNDERGRADUATE COUNCIL

Minutes for December 5, 2007

A meeting of the University of Houston Undergraduate Council convened at 3:04 p.m. on Wednesday, December 5, 2007 in room 220 of the E. Cullen Building.

Members Present: Josie Anderson, Libby Barlow, Betty Barr, Roger Blakeney, Joel Bloom, Simon Bott, Agnes DeFranco, William Dupré, Lucas Faulkenberry, Sarah Fishman, Nancy Graves, Martha Haun, Natalie Houston, Nathan Jarvis, Richard Kasschau, Partha Krishnamurthy, Barbara Lewis, William Munson, Norma Olvera, Charles Peters, Laurence Rapp, Irving Rothman, Rebecca Achee Thornton, Dalibor Torbica, George Trail, Lawrence Williams,

Members Absent: Elaine Charlson, Gus Forward, Iain Morrison, Barbara Snelling, Maria Soliño, John Zemanek

Guests: Jeff Fuller (Admissions), Kevin Simon (HRM), Lesley Sisk (ENGR Dean's Office), Diana Velez (UScholars)

Staff: Marsha Daly

I Call to Order; Minutes for 11/14/07

Council was called to order by Dr. Joel Bloom at 3:04 p.m. Minutes from 11/14/07 were accepted.

II Announcements

A NOTE: All meetings are held in the President's Boardroom, #220 E. Cullen, unless otherwise noted.
Fall 2007 Meetings: 12/5/07
Spring 2008 Meetings: 1/23/08, 2/20/08, 3/12/08, 4/16/08, 6/4/08, 7/9/08

B Undergraduate Council Web Address: <http://www.uh.edu/undergraduatecouncil/index.html>
Core Curriculum Website Address: <http://www.uh.edu/academics/corecurriculum/>
Undergraduate Studies Catalog Web Address: <http://www.uh.edu/academics/catalog/>

C E-mail listserves:
UNDERGRAD-COUNCIL@LISTSERV.UH.EDU
UC-DEGREE-PROGRAMS@LISTSERV.UH.EDU
UC-POLICIES-PROCEDURES@LISTSERV.UH.EDU
UC-CORE-CURRICULUM@LISTSERV.UH.EDU
UC-NEWS@LISTSERV.UH.EDU (Minutes only)

D **Welcome** to Norma Olvera the Education College representative, replacing Layne Gauthier

III Administration Representatives Reports: none

IV PeopleSoft update:

Grading: This is the last major event of the semester.

Faculty may change grades on-line between December 18th and 20th. After that they must complete Course Record Adjustment Forms to change a grade.

An e-mail communication to students about grades is being developed.

It is currently possible to see the number of rosters and their completion rate.

Currently being written is a report so that designated individuals in colleges and departments may see what grading has been completed on-line, including grades for individual courses.

Special Topics and Special Problems courses:

Similar to the Instruction Type on a course, the Grading Basis on the “child” must match the “parent” course.

E-mailing from class list: The PeopleSoft Project Team is aware of problems and have worked out solutions.

It can be expected that there will be bounce back messages in doing this. Students do not always update their e-mail addresses with us.

V Spring 2008 Registration Report: 22,153 students have registered for Spring 2008. This is a little behind past years, but it is hard to compare because the enrollment calendar is a little different this year.

Payment deadline is January 8, 2007.

Scheduling for Summer and Fall 2008 begins next week with a meeting of the College Schedulers. This is the first in a series of meetings that will address the schedule and use of the new software, AdAstra.

Spring 2008 Final Exam Schedule: does not appear to be on-line.

VI Fall 2008 Admissions and Recruitment:

Admissions:

Applied: 4,296 FTIC and Transfer applications

Admitted: 1,153 at this time. Down a little from last year (1,438).

Recruitment:

See UC 9705 07F report for specific activities.

Currently recruiting actively for Fall 2008 and Spring 2009. Recruiting for Spring 2008 transfer students is on-going also.

Misconceptions in community are an issue. People have a negative perception of UH.

Quality and Quantity:

Admissions does not set policy.

There is a review committee for those applicants that fall below the 50th percentile. Admissions personnel and 3-4 faculty meet each Friday to discuss those applicants. If you are interested in helping in the effort, please let Josie Anderson or Jeff Fuller know.

In 2006 the SAT scores were 70 points above the 2005 class and a higher proportion of the 2006 class was above the top 50th percentile.

VII Achieving the Dream: Coaches and top community colleges (HCC, San Jacinto, Lone Star College (formerly NHMCCD), Wharton, Alvin) representatives were here earlier this week. Two students also met with this group.

Dr. DeFranco will come back and give an update in February.

VIII Committee Reports

A Academic Policies and Procedures Committee:

UC 9703 07F: Academic Policies and Procedures Report 11/29/07:

UC 9543 07F: HRM minimum transfer GPA change – **Reaffirmed**

UC 9678 07F: Registration Proposal – **Tabled.**

B Core Curriculum Committee:

UC 9704 07F: Core Curriculum Committee Report 11/29/07 – Approved

C Degree Programs Committee: no report.

IX Old Business/New Business

Old: None

New:

Dr. Bloom thanked the members for a productive Fall semester.

Degree Audit Module: has been built in PeopleSoft by college advisors. On December 7th they will GoLive with 19 majors and 21 minors built out. Remaining majors and minors will be completed by Fall 2008.

X Adjourned at 4:11 p.m.