

**Student Centers Policy Board**  
Friday, November 20, 2015  
Student Center South 223 (Skyline Room)

**Members Present:** Shaun Theriot-Smith, Princess Ephriam, Troy Christensen, Murietta Flores, Jason Wipf, Chris Pinto, Richard Guajardo, Dozie Nzeogu, Melissa Jinks, Sebastian Troitino

**Members Absent:** Gino Lim, Nancy Adindu

**Support Staff Present:** Adrian Castillo, Tina Powellson, Matt Sebby, James Pettijohn, Lawrence Daniel, Keith T. Kowalka, Renee Cleare

**Support Staff Absent:** None

**I. Call to Order**

- Vice Chair Pinto called the meeting to order at 12PM.

**II. Approval of Agenda**

- Approved.

**III. Approval of 9/18/15 Meeting Minutes**

- Approved.

**IV. Chairperson's Report (Troitino)**

- ACUI conference recap. It was proposed to have a piano in the Student Center for students and guests to use. The Legacy Lounge was the recommended location. Quotes will be forthcoming.
- Potty Talks has been well-received. Some issues are missing from restrooms. It was reiterated that these are for educational Health and Wellness information and not for marketing purposes.
- Student Center microwaves were added to Satellite, upon request.

**V. Committee Reports**

Facilities Use and Policy Committee (Pinto)

- Changes to Facilities Use Policies and Procedures document requires one more meeting before being finalized.

Long Term/Current Projects Committee (Nzeogu)

- Redesign of Student Center Satellite includes more lounge space, dining seating, and increasing accessibility via ramps. Urban Experience Program offices would relocate to the Satellite. The additional seating will encourage visitors and students to utilize the Satellite more. The design for the renovations plan has not been finalized yet.

Lease Operations Committee (Ephriam)

- None at this time.

Office and Carrel Space Committee (Flores)

- New questions are being written to include in Office and Carrel Space application to be presented to the Student Centers Policy Board at a later date.

## **VI. Student Centers Staff Reports**

### *Report from Assistant Vice President for Student Affairs and Interim Student Centers Director (Kowalka)*

- The Student Centers Director search process has been completed. Thank you to those who participated in interviews with the candidates. An offer was extended to Eve Esch of OSU, who will be starting her new position here in January 2016. Her accomplishments at ACUI and Facilities and Operations experience will translate well at UH.
- The Student Fees Advisory Committee approved our budget proposal. No additional funds were requested. We received positive feedback about the new Student Center and its services, operations and facilities from the committee.
- The Student Center's first birthday is on 1/20/16 and activities, t-shirts, cake and giveaways are on the agenda for the birthday celebration. Cat's Back will be hosted in Student Center South from 2-4PM that day also. Volunteers will be needed to help staff the event. Policy Board members are encouraged to volunteer.

### *Report from Associate Director, Student Centers (Pettijohn)*

- Adjustable height cocktail tables have been ordered for Conference and Reservation Services event reservations. Student organizations can request these when applying for an event. More will be purchased to accommodate requests.

### *Report from Director of Center for Student Involvement (Powellson)*

- None at this time.

### *Report from Assistant Director, Facilities & Operations (Sebby)*

- More furniture for the Legacy Lounge has been delivered. More lounge furniture is on its way. Satellite bar stools are being replaced.
- Wall protection sample was shown, which will be installed soon.
- More golf carts to replace older golf carts will be purchased with SFAC funds. SFAC funding request and project list was reviewed, which includes security cameras for Student Center buildings, AV equipment and increasing wireless signal in basement, along with other requests.
- SGA requested a printer kiosk so students can print in the Student Center. Two kiosks are to be installed, one in the Student Center North building and one in the Student Center South building. A driver available for download will enable students to print at these kiosks, via their printing account balance. Visitors cannot print – only UH students, staff and faculty. Paper and toner will be maintained by IT. The Student Center would finance installation costs.

Satellite building was closed due to dining drainage backup. The blockage was cleared twice.

### *Report from Director (Daniel)*

- City of Houston Citizenship Month celebrates citizenry, and UH is hosting inclusive events to highlight diversity on our campus and in Houston. Event calendar with various departmental happenings is online.

- Stress-Free Finals – 11/30/15-12/7/15 includes giveaways, calming teas in Circle Drive, etc. Crepes and pancakes will be on 12/1 in Circle Drive from 11:30AM-1PM. Blue Books and Breakfast will be on 12/8 from 8AM-10AM at Student Center North tables (in between North and South buildings).
- Guajardo noted that the MD Anderson Library will have extended period of 24/7 hours for 2 weeks straight during this time, in addition to Paws and Relax from 12/7-10 where students can spend time with trained certified therapy dogs for stress relief. Finals Mania! on 12/7 at 8:30-10:30PM will offer pancakes and other edibles for a study break.
- Indoor marquee to be placed above Starbucks is out for bids, which are due on 12/24. Committee of 4 full-time staff and 2 students are needed to review bids for the project. Wipf and Nzeogu volunteered.
- NRG kiosk contract is waiting to be processed by NRG. The kiosk will be installed near the Circle Drive entrance in front of the red wall, a prime location where students and visitors can access it.
- Center for Fraternity and Sorority Life wall is up – Bergeron conveys his thanks to the Policy Board for aiding in its installation.

*Report from Food Service Advisory Committee SCPB Representative (Wipf)*

- Food plans are being reworked for better pricing options and for interchangeable swipes in retail areas in addition to food services.

**VII. Old Business**

- SCPB wall project to be reviewed in January.

**VIII. New Business**

- Sebbly to research quotes for a Steinway piano for Student Center via AD Bruce Religion Center's agreement. Keyboard test throughout building to occur at next monthly meeting.
- Renovation plans need to be approved before Auxiliary Services researches funding for the project to help cover costs.

**IX. Announcements**

- Student Life Potluck is on 12/2 in the Multipurpose Room from 11:30AM-1PM. Student members are encouraged to attend as guests.

**X. Adjournment**

Chair Troitino adjourned the meeting at 1:05PM.

Next Meeting Date:

Friday, January 22 at 11:30AM-1:30PM, Student Center South 223, Skyline Room