## UNIVERSITY of HOUSTON GRADUATE COLLEGE of SOCIAL WORK

**Date Posted:** 4/11/2024

Job Title	Social Services Director
Employer/ Agency	Regent Care Center of Kingwood
Job Description	Job Summary  The primary purpose of your job position is to plan, organize, develop, and direct the overall operation of our facility's Social Services Department in accordance with current federal, state, and local standards, guidelines and regulations, our established policies and procedures, and as may be directed by the Administrator, to assure that the medically related emotional and social needs of the resident are met/maintained on an individual basis
	Duties & Responsibilities  Welcomes all new residents and families to the facility
	Identify medically-related social and emotional needs of the resident
	Interview residents, or family members, as necessary, to obtain social history in a private setting
	Participate in discharge planning, development and implementation of social care plans and resident assessments
	Develop a written plan of care for each resident that identifies social problems/needs of the resident and the goals to be accomplished for each problem/need identified
	Encourage the resident/family to participate in the development and review of his/her plan of care
	Perform administrative requirements, such as completing necessary forms, reports, etc., and submitting such to the Administrator as required
	Assure that social service progress notes are informative and descriptive of the services provided and of the resident's response to the service
	Refer resident/families to appropriate social service agencies when the facility does not provide the services or needs of the resident
	Review and develop a plan of correction for social service deficiencies noted during survey inspections and provide a written copy of such to the Administrator
	Meet with administration, medical and nursing staff, as well as other related departments in

	planning social service programs and activities
	Others duties as deemed necessary and appropriate, or as may be directed by the Administrator
Qualifications	Qualifications
	Must possess, as a minimum, a bachelor's degree from an approved school of Social Work
	Must be a licensed social worker in the state of hire.
	Must have, as a minimum, one (1) year social work experience in long-term care working directly
	with individuals
Salary/Hours	Full-Time
City, State, Zip	Houston, TX
Application Method	Apply Here: https://regentcare.hcshiring.com/jobs/SEQ9wPHkCOryUSL9A_hg?ref=Indeed&title=Social%20Services%20Director
Opening Date	Immediately

To post a job opportunity or if your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at <a href="mailto:mswjobs@central.uh.edu">mswjobs@central.uh.edu</a> with the hiring details of your new job opportunity. Thank you.

