

## Cougar Chairs Leadership Academy (CCLA)

### Nomination Package Cover Page and Endorsement

**Directions:** Department Chairs and individuals who serve as the head of an academic unit with another title, as well as individuals who may not currently serve in such roles but who have interest in leadership, all are suitable candidates for nomination. Regardless, all nominees should complete this application form as well as include items 2-4 below.

Checklist to confirm that this Nomination Package is complete by containing the following:

- 1. Nomination Package Cover Page signed by the Endorsing Party (page 1)
- 2. Nominee's signed Demographic Information (page 2)
- 3. Nominee's signed Statement of Interest (pages 3-4)
- 4. Nominee's signed Commitment to Attend (page 5)
- 5. Nominee's current Curriculum Vitae (remaining pages as necessary)

Once complete with all signatures and materials, Nomination Packages are to be sent via e-mail attachment to Olga Selley at [oselley@uh.edu](mailto:oselley@uh.edu) no later than 5:00 p.m. on Wednesday, October 28, 2015. Keep in mind that space is limited to 30 participants.

My endorsement is (select one): \_\_\_ Dean \_\_\_ CCLA Class of 2015 Participant \_\_\_ Faculty Mentor/Colleague

#### Endorsement

I believe this individual will benefit from and contribute to the UH Cougar Chairs Leadership Academy (CCLA) Class of 2016. I understand the time commitment necessary and have discussed ways to **make time and other resources available January, 2016 until January, 2017 to enable him/her to participate fully in CCLA.** I see this program as an opportunity to strengthen academic leadership experience and agree to support his/her development, including **either serving as a mentor or assisting in the identification of an appropriate mentor** for this candidate during this year.

Endorsement Signature \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

## Nominee's Demographic Information

First and Last Name: \_\_\_\_\_

Rank: \_\_\_\_\_ Department: \_\_\_\_\_

Length of Time at UH: \_\_\_\_\_ Terminal Degree: \_\_\_\_\_

Are you the current Department Chair (please select one): Yes No If yes, how long? \_\_\_\_\_

Previous leadership experience: \_\_\_\_\_

\_\_\_\_\_

Campus Address: \_\_\_\_\_

Campus Phone: \_\_\_\_\_ Campus E-Mail: \_\_\_\_\_

Home Address: \_\_\_\_\_

\_\_\_\_\_

Cell Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Emergency Contact Name: \_\_\_\_\_

Emergency Contact Phone: \_\_\_\_\_

Nominee's Signature \_\_\_\_\_

Date \_\_\_\_\_

## **Statement of Interest**

Address items 1-6 in the space provided below and on the following page:

1. Special strengths and/or experiences;
2. What you personally would like to gain from CCLA;
3. How your involvement in CCLA might benefit your Department, College, or UH overall;
4. Your greatest challenges as a leader now or that you anticipate ahead;
5. The leadership development activities you need to respond to the challenges you named; and
6. The issue in your Department, if effectively addressed, would have the greatest impact.

**Statement of Interest (continued)**

**Nominee's Signature** \_\_\_\_\_

**Date** \_\_\_\_\_

**Commitment to Attend**

If I am selected as a member of the UH Cougar Chairs Leadership Academy (CCLA), I agree to attend all meetings and for the full allotted time. I understand that I am expected and must re-arrange my schedule to participate fully on the following dates:

- 1. Wednesday, January 27, 2016: 8:30 am - 4:00 pm
- 2. Thursday, January 28, 2016: 8:30 am - 4:00 pm
- 3. Friday, January 29, 2015: 8:30 am - 12:00 pm
- 4. Friday, February 19, 2016: 8:30 am - 4:00 pm
- 5. Friday, March 25, 2016: 8:30 am - 4:00 pm
- 6. Friday, April 22, 2016: 8:30 am - 4:00 pm
- 7. Friday, August 26, 2016: 8:30 am - 4:00 pm
- 8. Friday, September 9, 2016: 8:30 am - 4:00 pm
- 9. Friday, October 21, 2016: 8:30 am - 4:00 pm
- 10. Friday, November 11, 2016: 8:30am - 4:00 pm
- 11. Friday, December 9, 2016: 8:30am - 4:00 pm
- 12. January, 2017: Graduation Event -- TBA

Nominee’s Signature \_\_\_\_\_

Date \_\_\_\_\_