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|             |                                                                                | Approval Date:        | 12/1/2023    |
|             |                                                                                | Effective Date:       | 11/10/2020   |
|             |                                                                                | Review Date:          | 2026         |

## POLICY TITLE: USE OF SIMULATION CENTERS BY ENTITIES OTHER THAN THE COLLEGE OF NURSING

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The University of Houston College of Nursing (UHCON) Simulation Centers in Katy and Sugar Land are to be used primarily by the UHCON. All other entities wishing to use or view the Simulation Centers must adhere to the following guidelines.

### Use by Other Organizations for Instruction

The UHCON Simulation Centers are available for rental to entities outside the CON. This includes entities within and outside the University. In order to rent the UHCON Simulation Centers, the following conditions must be met.

1. A signed contract must be in place with the UHCON business office that specifies the dates, times, personnel required, fee structure (requested from the [CON Director of College Business Operations](#)), and payment.
2. All fees are charged according to the current UHCON fee schedule and are non-refundable.
3. Any damage to the Simulation Center or the equipment will be the responsibility of the outside entity to either repair or replace.
4. The UHCON reserves the right to refuse rental if this will impact the UHCON students' instruction or usage of the Center.

### Tours

The UHCON is willing to provide tours on a case by case basis. These tours may include some hands-on experiences at the discretion of the Clinical Learning Team (CLT). All decisions about the availability of tours reside solely within the CON.

### Equipment Rental

Simulation equipment and supplies are the sole property of UH and any requests for use of equipment will follow the Simulation Supplies and Equipment Management policy.

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Approved by CON Faculty Council: 10/02/2020

Approved by Dean Kathryn Tart: 12/1/2023