

LEARNING ABROAD ADVISOR WORKSHOP

UNIVERSITY of **HOUSTON**

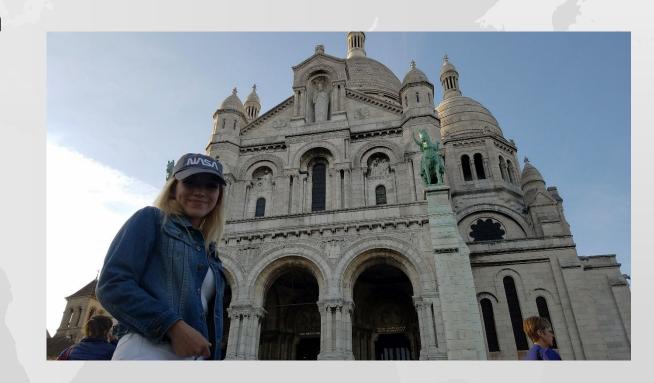
OFFICE OF THE PROVOST

Learning Abroad



AGENDA

- Learning Abroad Structure & Mission
- Program types & examples
- Course equivalency and GPA requirements
- Financial aid and scholarships
- Passport for Coogs





LEARNING ABROAD STAFF



- Maggie Mahoney, Advisor
- Kailey Posterick, Advisor
- Marisol Gonzalez, Administrative Assistant
- Regina Johnson, Passport Facility Manager
- Mounica Ippili, Graduate Assistant
- Isabella Benavides, Student Worker



LEARNING ABROAD



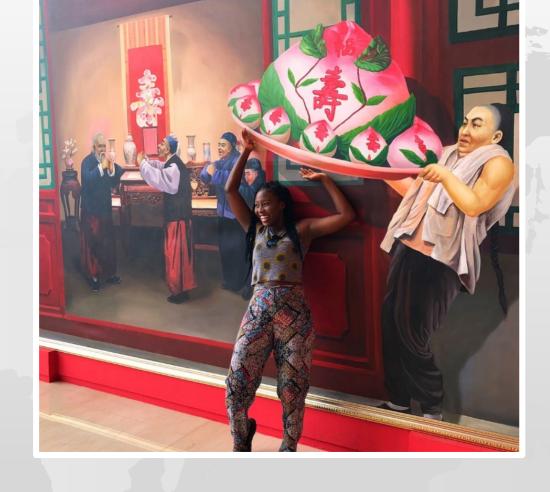
The Learning Abroad office advances the goals of UH Global by offering undergraduate and graduate students unique, life changing, educational overseas experiences. It facilitates opportunities for students to participate in faculty-led, reciprocal exchange, and affiliated third party provider programs, as well as research collaboratives, internships, experiential and service learning, and volunteer activities.



Learning Abroad

Learning Abroad is more than just studying abroad. Students can go abroad for both curricular and co-curricular experiences:

- •Study
- Intern
- Research
- Volunteer
- Attend Conferences
- Art & Music Academies
- Educational "study tours"











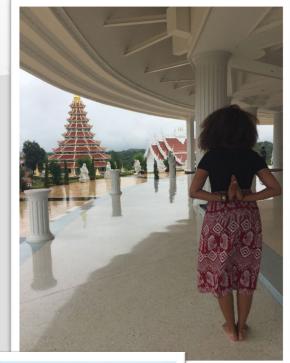


LEARNING ABROAD IS FOR EVERYONE!

We support all students going abroad:

- All student identities
 - UH Pride Partner
- All majors
- All budgets
- All availability









LEARNING ABROAD PROGRAMS



- Faculty-Led
- Exchange (REEP)
- Affiliated
- Student Service Orgs
- Create Your Own
 Adventure



FACULTY-LED PROGRAMS



Credit Bearing

 Follows THECB guidelines – 15 contact hours for 1 hour of course credit

Non-Credit

Educational experience abroad without credit

Some programs are restricted by college, department, major, or classification



FACULTY-LED EXAMPLES

- Art History in Mexico City with Dr. Koontz (standard)
 - ARTH 3314 Latin American Art
 - 3 credits/1 course in the winter session
 - This program counts for core credit!
- Chinese Language in China with Dr. Wen (multiple course options)
 - All levels of Mandarin Chinese
 - Repeats every other academic year, Summer 2020
- Business with Dr. Sebastijanovic (hybrid)
 - Students take 3 hours online courses and travel 1 week in host country
- Honors in Barcelona with Dr. Gish (study tour)
 - Non-credit bearing



RECIPROCAL EXCHANGE PROGRAMS

- Students pay UH tuition to UH
- Other fees are paid abroad (housing, meals, travel)
- UH accepts students from the host institution
- Recruitment often comes from the colleges
- Balance must be maintained
- Typically Fall and/or Spring





EXCHANGE PROGRAM EXAMPLES

Swansea University

- Swansea, Wales
- Similar to UH in course offerings
- Classes taught in English
- UK Credits (4x US)
- Spring semester or full year
- Spring Political Science Internship Option (highly selective)

University of Stavanger

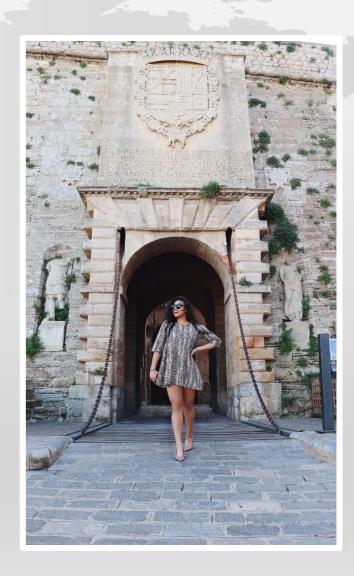
- Stavanger, Norway
- Svalbard: Summer field camp option for Geology students
- Courses in English (Arts & Education, Engineering, Hospitality, Social Work, Business, Nursing, Sciences, Technology)
- ECTS Credits (2x US)



AFFILIATED PROGRAMS

Companies/Organizations that facilitate learning abroad options in 100+ countries

- Internships, Research, and Service Learning in addition to courses
- Students pay all tuition/fees to provider directly
- Many logistics provided including housing
- Prices vary
 - Destination/cost of living, program length, amenities
- Variety
 - Location, length, courses, and time of year





AFFILIATED PROGRAM EXAMPLES

- Spanish Language Immersion
 - Sol Education Abroad,
 Kukulcan Language School

- General Programs
 - AIFS, CEA, CIEE, ISA,KEI, SIT, USAC

- Specialty Programs
 - Semester at Sea, School for Field Studies
- Internships & Service Learning
 - Global Experiences
 - Included with General Program Providers



INTERNSHIPS ABROAD



Earn course credit & gain experience in your field

- Summer 4 or 8 weeks abroad
 - 1 course & 1 internship OR 1 internship
- Semester courses & internship
- 3-6 hours of internship credit
- Seek approval before going abroad



STUDENT SERVICE LEARNING PROGRAMS

Registered student organizations at UH who facilitate educational service-learning trips abroad

- Global Medical Brigades
- Bauer Global Brigades
- Honors Biomedical Sciences
- Global Dental Brigades
- Friends of Haiti
- APhA





CREATE YOUR OWN ADVENTURE



Students can find their own programs and bring them to our office for review

Program approval is not guaranteed

 Staff can consult on program legitimacy, quality, and credit eligibility

Co-Curricular Program Registration with LA

 Students MUST register with LA for conferences, volunteering, research, and any other co-curricular programs



LEARNING ABROAD PROCESS

Stay on Track with your Learning Abroad Application Process



Learn the basics at Learning Abroad 101 & create your traveler profile on ViaTRM



Start your program search & find classes to fit your degree



Meet with a Learning Abroad advisor & narrow your search



Apply for your program in ViaTRM & with your program provider/faculty leader



Complete required paperwork & your ViaTRM checklist



Attend mandatory pre-departure orientation



COURSE EQUIVALENCY FORM

For Affiliated, Non-Affiliated & Exchange Programs:

- Students must provide syllabi to their advisors/faculty members
 - Students do not automatically get advisor signature, there should be a conversation/discussion
- Students should not complete the "course equivalent" side
- Signatures are required
 - Faculty level signature
 - Dean signature

Type of credit

- Exact equivalent
 - Need exact course number
- Elective within department/major
 - Need to know level and number of credits
- General elective credit
 - Need to know level and number of credits



UNIVERSITY of HOUSTON

OFFICE OF THE PROVOST Learning Abroad

Course Equivalency Form

STUDENT INFORMATION								
Student Name:				PeopleSoft ID:				
UH College:				Major:				
Phone:				Email:			_	
Career: 🗖 Undergraduate	Graduate	☐ Post-b	accalaureate	DEPARTMENT/COLI	LEGE USE ONLY			\neg
PROGRAM INFORMATION	_			Cumulative GPA:			Date:	_
Type:	es 🗖 Excha	ange (REEP)					
University Abroad:			Provid	er:			_	
Term: ☐ Spring ☐ Su	mmer 🗖 Fall	☐ Winte	er Year: _		Start Date:	End	Date:	
COURSES ABROA	D			UH COURSE EQU	JIVALENT		UH PLACEI	HOLDER
COURSE TITLE	COURSE #	CREDIT HRS.		COURSE TITLE	COURSE #	CREDIT HRS.	SUBJECT	COURSE #
EPARTMENT/COLLEGE COMMENTS:	1	•				TOTAL		
						Lea	nrning Abroad D	irector
Student Name and Signature	UH Faculty/Adv	visor Name an	d Signature	Dean Name and	d Signature	Learning	Abroad Director Name	and Signature
Date Signed:	Date Sign	ned:		Date Signed:			Date Signed:	



COURSE CREDIT REQUIREMENTS

- Completed Course Equivalency Form
- Completed GPA waiver form if needed (details later)

Below a 2.0 doesn't go!

- Student Registration process with Learning Abroad
 - Placeholder Courses (except for faculty-led programs)
 - Billable vs. non-billable hours: xxRE vs. xxAF
- All grades earned abroad count for GPA credit
- Transcripts sent to & input by Learning Abroad
 - Can take up to 90 days+ to arrive
 - Program end dates may differ from UH calendar
 - Could delay graduation, so it is highly inadvisable to go abroad just before graduating



COMMON ISSUES WITH CEFS

- Old forms
- Equivalency questions call us!
- Multiple courses/extra courses
 - Just in case, student won't be taking all classes

Notes section of Course Equivalency Form

- Use these for any stipulations
 - Student cannot take more than X credit hours
 - Student must earn a C- or better
 - Student must meet with faculty upon return from program to double check equivalency



GPA REQUIREMENTS

- All students must have a 2.5 to participate in an affiliated/non-affiliated/REEP for-credit program
- Faculty-Led students must have a 2.0 at the time of application and be approved by faculty leader
- Transfer GPA requirement
- If students have a 2.0-2.49, they can submit a GPA requirement waiver to their primary academic advisor and College Dean's office
- This should be done before they submit a course equivalency form



Learning Abroad GPA Requirement Waiver

	PSID:	Term Abroad:
Current Cumulative GPA:	Program Abroad:	
Students with a cumulative GPA be in learning abroad programs. Stud- must receive approval from their consideration for their affiliated, reci- Students participating in a Faculty-L Student Acknowledgement: I under	dents with a cumulative GPA of 2.0 primary academic advisor and fi iprocal exchange, or non-affiliated p Led program do not need to complete	 - 2.499 at the time of application from their Dean's office before program. e this form.
in my Learning Abroad program.		,
Student Signature:		Date:
Academic Advisor Only		
As the primary academic advisor is navigate the academics of the progra toward the student's GPA and do no rigorous and may be graded more ha	am abroad, recognizing that A) grad of count as pass/fail courses, and B)	les for courses taken abroad count
□ Yes □ No	Please elaborate on your respon	ise:
Advisor Name:	Title & Depar	tment:
Advisor Name: Advisor Signature:	Title & Depar	tment:
Advisor Signature:	Title & Depar	
Advisor Name: Advisor Signature: College Dean's Office Only	Title & Depar	
Advisor Signature:		Date:
Advisor Signature: College Dean's Office Only		Date:

Student should submit completed, original form directly to Learning Abroad - E. Cullen Bldg., Suite 105.



VIATRM TRAVELER SOFTWARE

- Students log on to create a traveler profile
- Link from Learning Abroad website
- Students must have a completed profile before they are accepted to a program
- ViaTRM is linked to PeopleSoft, including current GPA
- Once accepted, students upload documents



*Software for students only



FINANCING LEARNING ABROAD



Benjamin A. Gilman Scholarship

Students who receive Pell Grants are eligible to apply for awards up to \$5,000

- Financial Aid
- Grants
- Scholarships

International Education Scholarship (IES)

UH Scholarship through Learning Abroad
Amounts Vary
Competitive



PASSPORT FOR COOGS



- Official US Passport Acceptance Facility
- Open to faculty, staff, students, and the general public
- Faculty/Staff free photos & copies
- Current UH students may have the cost of their passport book reimbursed - \$110 value
- Appointments only, schedule through our office



UPCOMING EVENTS

Learning Abroad Fall Fair

Thursday, September 12th
 11-2pm in the Houston Room

Scholarship Workshop

Wednesday, September 18th
 10-11:30am in the LA Office

Gilman Writing Workshop

Thursday, September 19th
 2-3:30pm in the Writing Center





MEET AND COLLABORATE

- Opportunities for streamlining course approval
- Bauer Model for course approval example



Want more info?

Schedule a meeting with your department's LA advisor for specific course & program options

Students can now make appointments in Navigate!

- Kailey: BAUER, ARCH, HRM, ENG, NSM, TECH, GCSW, Opt, Pharm, Law, Exchanges
- Maggie: CLASS, COTA, EDU, Honors, Nursing, Service Learning



QUESTIONS?



uh.edu/learningabroad



